

UNAPPROVED MINUTES OF THE  
REGULAR MEETING OF THE  
JEFFERSON CITY COUNCIL  
JEFFERSON, SOUTH DAKOTA

January 10, 2023  
Jefferson City Hall  
7:00 p.m.

Members present: J. Bogenreif, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst, P. Rigg and M. Stokely

Others present: T. Elledge, S. LaFleur-Sayler, M. Lokhorst, B. Manger, M. Roark and D. Sharkey.

Mayor Bogenreif called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Stokely. Motion carried. Motion to approve the minutes of the December 5, 2022, City Council meeting by LaFleur second by Rigg. Motion carried.

Actual Bank Balances:

Checking: \$ 38,710.29

Savings: \$ 307,055.16

CD: \$17,904.03

Restricted Cash: \$10,575.00

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 12-31-2022: **\$ 374,344.48**

Motion to approve the financial statement by Rigg second by Casper. Motion carried.

UNFINISHED BUSINESS:

The Helicopter Insurance program information was not available from CM/FC Stokely. CM/FC Stokely will gather that information to share with the City Council at a later date.

NEW BUSINESS:

The property at 503 Main Street was on the agenda as the property owner would like to deed the property to the City in exchange for the assessments against the property being settled. A discussion followed. The actual value of the property compared to the dollar amount owed for the demolition of the house, mowing and snow removal was discussed. The FO will research the matter, discuss the property with area builders to get an idea as to what the empty lot would sell for. Motion to table this matter until the February 6, 2023, meeting by Rigg second by Casper. Motion carried,

ISO (Insurance Services Office) sent a letter to the City pertaining to the Public Protection Classification survey conducted in May of 2022. According to the information provided ISO has determined that the City of Jefferson would drop in an insurance rating from a 6/6X to an 8B/10. This rating change would affect insurance rates for everyone. CM/FC Stokely has been in contact with the representative from ISO acknowledging receipt of the aforementioned letter and obtaining more information. Areas that affect the rating are training, equipment and correct water flows. FC Stokely will discuss this matter at the firemen's meeting 1-16-2023 to discuss a plan of action as they have a year to correct the May survey and the issues noted.

The City and the Fire Department are going to work on maintaining our 6/6X classification. Brad Antonson, Jensen Insurance, will be at the February 6, 2023, regular meeting of the City Council. Further discussion will take place on this matter at that meeting.

Shannon Jost with the Leader Courier sent a letter to the City requesting the City Council designate the Leader Courier as the official City newspaper and thanking the City Council for their consideration. Motion by Stokely to designate the Leader Courier as the official City newspaper second by Lokhorst. Motion carried.

Motion by Stokely to designate Liberty National Bank as the official City depository second by Casper. Motion carried.

The Municipal election date is set for Tuesday April 11, 2023. Motion by Stokely that should there be a Municipal election it will be held in conjunction with the Elk Point Jefferson school board election second by Lokhorst. Motion carried.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Attempted burglary

Parking complaint

Theft from motor vehicle- took clothing but not the money in car

Community Policing

Snowmobile driving complaint- driving in other people's yards

Open door

Animal call

Accident x 2

Fraud- scam

Agency Assist- North Sioux City

Agency Assist- Union County SO

Traffic stop- Speed

Street Department:

Moved snow

Purchased a new tool chest for garage

CM Boulware noted that he received several compliments about the snow removal and the Officers being out more.

Parks:

Nothing to report

Water Department:

PC Sharkey is learning the water plant and lift station operations

Replaced an old water meter for a new one

Had 2 water shut offs take place for water leaks inside residences

Ordered a new motor for the high service pump in the water plant. The spare pump we had on hand was bad

Chlorine levels have been good. The new head and ejector have been installed.

Wastewater Department:

Lift station 1- warning going off/Lift station is working properly. New Phase lost sensor replaced 1-10-2023. Also found lead float was not working, ordered a new one. New float should be here at the end of the week.



New generator for Lift Station 1 delivered. Installation in a week or two.

CM Stokely asked about the new sewer line at 607 Wilson Street. The contractor utilized the clean out for the line and will extend that in the Spring for a new clean out. The contractor stated the existing line was completely collapsed and nothing could have accessed it to be cleaned it out.

Informational Items/Public Input:

City Hall will be closed January 16, 2023, in observance of Marting Luther King, Jr's birthday.

Motion by Stokely to donate \$100.00 to Dakota Valley After Prom second by Lokhorst.  
Motion carried.

Motion by Stokely to donate \$100.00 to Elk Point Jefferson After Prom second by Rigg.  
Motion carried.

The FO read a thank you to the City Council from Bill Manger and his family for the memorial sent for his father's funeral.

Claims:

Motion to pay the audited, approved warrants by Lokhorst second by Rigg. Motion carried.  
Monthly payroll/insurance benefits: General Fund: \$19,946.06, Enterprise Fund-Water: \$1,257.01, EPF-Sewer: \$1,076.93, Joe Bogenreif, cell phone, \$100.00, Dustin Sharkey, cell phone- partial December/January, \$150.00, William Manger, December, cell phone, \$100.00, Bentson Pest Control, maintenance, \$55.00, Bomgaars, supplies, \$80.95, Conoco, fuel, \$278.86, Crary Huff Law Firm, legal fees, \$423.50, Crum, Randy, service calls water-600.00, sewer- 375.00, \$975.00, DPC Industries, chemicals, \$752.43, EFTPS-IRS, 941 taxes, \$5,244.23, EP Hardware, water supplies, \$93.95, Hydro-Optimization, Notifications-water/sewer, \$250.00, Jacks Uniforms, Police Uniform, \$455.70, Jefferson CC, annual rent, \$1,500.00, Leader Courier, publishing, \$269.36, Longlines, service, \$175.76, Lokhorst, John, fuel, \$10.00, Loren Fischer Disposal, refuse service, \$4025.00, Metro Electric, lift station service call, \$95.00, MidAmerican Energy, utilities, \$1,705.88, Picket Fence, memorial, \$131.00, Roan, Gary, Building Inspector, \$800.00, Sharkey, Dustin, fuel, \$46.84, Sharkey, Dustin, lift station batteries, \$94.14, SECOG, Annual Dues, \$792.00, Sioux City Journal, Christmas ad, \$75.00, SD Dept. of Labor, UnempIns, \$26.40, SD DOR, sales tax, \$288.37, SD Public Health Lab, water tests, \$15.00, SDRS, SD Retirement, \$2,314.36, SDRS, Retirement supplement, \$100.00, Staples, supplies, \$62.58 SVEN, Chlorinator w/ejector and nozzle, \$2,455.00, SD Governmental FO Association, dues, \$40.00, SDML, annual dues, \$697.97, SDML WM Comp Premium, \$4,677.67, SD Police Chiefs Association, dues, \$96.00.

As required by SDCL 6-1-10, the following is a list of salaries of all employees and elected officials of the City of Jefferson, South Dakota. Mayor, \$2,640.00 per year plus \$20.00 per special meeting, Council Members, \$1,440.00 per year plus \$20.00 per special meeting, City Attorney, \$115.00 per hour, Michaeleen Roark, Finance Officer, \$45,973.72 per year, \$13,000.00 taxable health insurance per year, \$3,000.00 taxable life insurance per year, Dustin Sharkey, Police Chief, \$38,962.04, \$13,884.00 taxable health insurance per year, \$1,500.00 taxable life insurance per year, William Manger, Police Officer, \$26,156.00 per year, \$7,800.00 taxable health insurance per year, \$1,350.00 taxable life insurance per year, Part-Time Police Officer, \$110.00 per night, Dustin Sharkey, Street Superintendent, \$20,238.40 per year, \$6,916.00 taxable health insurance per year,

\$1,500.00 taxable life insurance per year, William Manger, Park Superintendent, \$20,823.40 per year, \$7,800.00 taxable health insurance per year, \$900.00 taxable life insurance per year, William Manger, Acting Water Superintendent, \$ 8,372.00 per year, \$2,028.00 taxable health insurance per year, \$375.00 taxable life insurance per year, William Manger, Acting Wastewater Superintendent, \$8,372.00 per year, \$2,028.00 taxable health insurance per year, \$375.00 taxable life insurance per year, Gary Roan, Building Inspector, \$1,600.00 per year, Randy Crum Certified Water/Wastewater Operator, \$30.00 per hour, \$75.00 per trip.

Adjournment:

Motion to adjourn regular session at 7:42 p.m. until the February 6, 2023, regular meeting by Boulware second by Stokely. Motion carried.

Joe Bogenreif  
Mayor  
Jefferson, South Dakota

ATTEST:

Michaeleen Roark  
City Finance Officer  
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