

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

June 5, 2023
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst, and M Stokely

Others present: J. Bogenreif, C. Guentner, J. Guentner, S. LaFleur-Sayler, M. Nelkie, M. Roark, D. Sharkey, D. Van Beest, J. Van Beest, M. Van Beest and N. Werner.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Casper. Motion carried. Motion to approve the minutes of the May 1, 2023, City Council meeting by LaFleur second by Boulware. Motion carried.

Actual Bank Balances:

Checking: \$ 24,983.69

Savings: \$309,475.95

C.D.: \$17,904.03

Petty Cash: \$100.00

Restricted Cash: \$10,705.00

TOTAL FUND BALANCE AS of 5-31-2023: \$ 363,168.67

Motion to approve the financial statement by Casper second by Stokely. Motion carried.

UNFINISHED BUSINESS:

The former JHS property was first on the agenda. CA LaFleur-Sayler advised the Mayor and City Council the lawsuit has been filed and is out for service.

The potential buyers of 501 Main Street expressed interest in keeping bees. The City Council directed CA LaFleur-Sayler to research information pertaining to the keeping of bees so they might draft an Ordinance that would address this matter. The potential buyers, who wanted to keep bees, are no longer buying the property. CA LaFleur-Sayler shared her research with the City Council. A discussion followed. Being proactive, an Ordinance will be discussed further at the July meeting, after the City Council has an opportunity to study the material provided.

The property at 503 Main Street was next on the agenda. The property owner is desirous of signing the deed over to the City. The property taxes have been paid by the property owner and the owner is willing to sign a Warranty Deed. Motion by Lokhorst to move forward with accepting a Warranty Deed from Rosa Lazo to settle the debt she has with the City second by Casper. Motion carried.

At the May meeting Bill Curry and Doyle Karpen were present to request the streets by their businesses be vacated. Upon researching the request, the FO realized the City did not own those streets. The streets in question are actually owned by the County. CA LaFleur-Sayler discussed the matter with Union County States Attorney Jerry Miller. UC States Attorney Miller prepared a Quit Claim Deed. Motion by Stokely to accept the County streets via Quit Claim Deed from Union County second by Lokhorst. Motion carried.

Mayor Rigg recognized Nicki Werner with Jefferson Beer Supply. Ms. Werner was present to update the City Council on the event held May 13th and to thank them for allowing JBS the use of the parking lot. The extra surface work in the lot helped but did not completely fix the drainage problem. Due to the rain a sump pump was needed to remove water. A discussion followed. Mayor Rigg stated he looked at State grants but also private grants. State grants would require the City to utilize an engineer for parking lot work. The private grants would not have those requirements. The work done was discussed. Ms. Werner advised the City Council the Elk Point Chamber of Commerce were going to rename their organization to Elk Point-Jefferson Chamber of Commerce. Bud's Bar and Jefferson Beer Supply have both joined the Chamber of Commerce. Ms. Werner noted the first year of membership is free should any other businesses be interested in joining. Bud's Bar and Jefferson Beer Supply will be participating in the June 24th Elk Point Chamber Street Dance.

NEW BUSINESS:

Mayor Rigg advised the City Council he was appointing John Van Beest to the Council Member position in Ward II. CA LaFleur-Sayler administered the Oath of Office to John Van Beest.

A variance request was received from Joan Steckelberg 111 Main Street for the owning and keeping of 5 laying hens. The FO stated the required paperwork was submitted. Motion by LaFleur to allow the laying hens to be housed at 111 Main Street second by Boulware. Motion carried.

A variance request was received from Jessica Praster at 708 Lincoln Street for the owning and keeping of 4 laying hens. The FO stated the required paperwork was submitted. Motion by Casper to allow the laying hens to be housed at 708 Lincoln Street second by Lokhorst. Motion carried.

A petition for laying hens was taken out by the resident at 804 Lincoln Street. The petition was not approved by adjacent neighbors. A complaint was received that there were chickens on the aforementioned property. Motion to move into Executive Session with the Mayor, City Council members, City Attorney, Police Chief and FO present at 7:21 p.m. to discuss a legal issue second by Casper. Motion carried. The regular meeting of the City Council reconvened at 7:35 p.m. with all members present.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic warning x 4

Traffic Citation

Agency Assist x 4

Motorist Assist x 2

Medical x 2

Suspicious person x 4

Driving complaint- Juveniles

Animal- Dog

Animal- Wild

Animal- Chickens

Stolen Property x 2

Disturbance- x 2

Code Enforcement x 4 Cutting grass

Juvenile Delinquency

Vehicle unlock

Street Department:

SS Sharkey has called three (3) companies about doing chip seal. All three (3) companies stated they are booked and cannot do our streets.

Esther Street repairs- Get updated quote and fix?

Street cleaning scheduled for (June 20-23)

Water/Wastewater Department:

Water Plant generator arrived (6-8-2023 is set up to start)

Water main break at 709 Esther Street

Power outage (power restored before we ran out of water)

Water plant failure. The water tower ran dry. Did get everything working properly.

Multiple locates for water.

Water plant was shut down for 6.5 hours for electrical work.

Flushed all the fire hydrants.

Parks Department:

Mowed all City property one to two times a week.

June 24th we will be having a special Olympics event at the baseball field. It will be Union County Law Enforcement and Clay County Law Enforcement with members of the Special Olympics.

New bases were ordered for the ballfield.

A juvenile doing community service will be here to do some supervised jobs around the City

Mosquito spraying will start June 7th and spraying will continue as needed.

The Emerald Ash Borer trees are scheduled for inspection

Informational Items:

CM Boulware noted the gravel roads in the country were being sprayed for dust. A discussion followed as to the benefits of spraying the roads and alleys. The possibility of the spray creating a harder surface was discussed.

SS Sharkey noted the skid steer mower needed a part. SS Sharkey checked on a grader/box scraper for the skid steer while getting that part.

A thank you was received and read from EPJ After Prom.

City Hall will be closed Juneteenth (Monday June 19th)

July 4th falls on a Tuesday. City Hall will be closed July 3rd and 4th.

The Regular City Council meeting will be rescheduled for Thursday July 6, 2023.

Mayor Rigg recognized Connie and John Guenther. Mr. and Mrs. Guenther were present to hear about the petitions concerning laying hens. Mrs. Guenther also expressed some concern about the garbage left around by people shooting off fireworks during the 4th of July and potential property damage. PC Sharkey stated if anyone has any issues all they need to do is call him (605-966-5588). It was suggested a reminder to clean up your debris or receive a citation for littering should be posted. The dry weather conditions could be an issue.

Claims:

Motion to pay the audited, approved warrants by Lokhorst second by LaFleur. Motion carried.

Monthly payroll: General Fund: \$13,797.50, Enterprise Fund-Water: \$ 748.52, EPF-Sewer: \$ 693.12, Crum, Randy, water service call-206.25, sewer service calls- 168.75, \$375.00, Paddy Rigg, cell phone, \$100.00, Bill Manger, cell phone, \$100.00, Dustin Sharkey, cell phone, \$100.00, Ace Hardware, water repairs, \$4.99, Bentson Pest Mgt., termite inspection, \$258.00, Best Western, water class-182.98, sewer class- 182.99, \$365.97, Conoco, fuel, \$285.39, Cray Huff Law Firm, legal fees, \$592.25, DPC Industries, chemicals, \$511.62, Days of '59, event, \$2,000.00, EFTPS, OASI-Med-WH, \$4,718.86, Internet Networx, website/domain, \$194.00, Jensen Insurance,

insurance premium, \$10,000.00, Leader Courier, publishing, \$408.91, Longlines, phone, \$173.28, Loren Fischer Disposal, April service/Spring cleanup, \$5,283.71, Loren Fischer Disposal, May service, \$4,025.00, MAE, utilities, \$1,834.67, Manger, Wm, per Diem/mileage- W/WWT class, \$572.50, Menards, parks-36.96, water-36.49, sewer-25.84, \$99.29, O'Reilly Auto Parts, police car repairs, \$216.77, Postmaster, annual box rent, \$80.00, Sioux City Journal, website April/May, , \$198.00, SD Department of Revenue, sales tax, \$290.67, SD Dept. of Revenue, MB Bev. License, \$450.00, SD Public Health Lab water test, \$15.00, SDRS, retirement, \$1,935.88, SDRS Supplemental Retirement, May, \$100.00, Sue Lulf Memorial, supplies, \$100.00, Verizon, PD Hotspot, \$40.05.

Adjournment:

Motion to adjourn regular session at 7:55 p.m. by Boulware second by Lokhorst. Motion carried. The next regular meeting of the Jefferson City Council will be Thursday July 6, 2023.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaelleen Roark
City Finance Officer
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