

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

August 7, 2023
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst, and M Stokely

Others present: J. Bogenreif, J. Campbell, B. Curry, D. Karpen, S. LaFleur-Sayler, M. Roark and D. Sharkey.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Casper. Motion carried.
Motion to approve the minutes of the July 6, 2023, City Council meeting by Boulware second by Casper. Motion carried.

Actual Bank Balances:
Checking: \$ 23,550.57
Savings: \$ 281,676.11
C.D.: \$17,971.04
Petty Cash: \$100.00
Restricted Cash: \$10,805.00
TOTAL FUND BALANCE AS of 7-31-2023: **\$ 334,102.72**

Motion to approve the financial statement by Casper second by Lokhorst. Motion carried.

UNFINISHED BUSINESS:

The former JHS property was first on the agenda. Motion to move into Executive Session with the Mayor, City Council members, City Attorney, Police Chief and FO present at 7:01 p.m. to discuss a legal matter by Lokhorst second by Casper. Motion carried. The regular meeting of the City Council reconvened at 7:20 p.m. with all members present. CA LaFleur-Sayler stated the City Council has initiated litigation concerning this matter with notices of default sent to the property owner. The City Council had directed PC Sharkey to obtain proposals for demolition. CA LaFleur-Sayler asked Mr. Campbell what information he needed to submit a proposal. Mr. Campbell needs a written scope of work which addresses the footings, asbestos, junk removal, rodent control, etc. The first important item is to get a company in that addresses asbestos testing/removal. Further discussion followed. Motion to move into Executive Session with the Mayor, City Council members, City Attorney, Police Chief and FO present at 7:30 p.m. to discuss a legal matter by Stokely second by Casper. Motion carried. The regular meeting of the City Council reconvened at 7:57 p.m. CM Lokhorst made a motion to involve BI Gary Roan, write a scope of work then advertise for bids and set a date for bid openings second by Casper. Motion carried.

Enacting a Bee Ordinance was tabled at the last meeting. The City Council will address this at a later date.

The property at 503 Main Street was next on the agenda. The property owner and her spouse have signed the Warranty Deed giving the City ownership of the lot. CA LaFleur-Sayler received the corrected deed. Motion by Lokhorst to declare 503 Main Street Lot 2, Block 5, Original Townsite

of Jefferson, Union County, South Dakota as surplus property and advertise the property for sale accepting sealed bids with a bid opening set for September 7, 2023, second by LaFleur. Motion carried.

Bill Curry, Doyle Karpen and Justin Campbell were present to request the City Council consider their petition for vacation of City Property. The City Council reviewed the petition and map presented. A discussion followed. The FO will contact adjacent landowners concerning the request. The City Council will consider vacating those streets highlighted and called out at their September 7, 2023, regular City Council meeting.

The FO presented a proposed 2024 Budget along with financial information. A discussion followed.

NEW BUSINESS:

The City Council agreed to meet in special session to go over the 2024 Budget. The City Council will meet August 23, 2023, at 7:00 p.m. in the City Hall meeting room

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic stop warning x 3

Animal call- Dog running loose

Animal Wild- set trap

Power lines down- Wilson Street

Agency Assist x 3

Welfare Check

Driving complaint

Follow up x 2

Motorist Assist

Street Department:

Esther Street repairs- Estimated start date for repairs mid to end September

The FO received a request from the property owner at 116 North 2nd Street to get that portion of 2nd Street blacktopped when he does his driveway.

Water/Wastewater Department:

Water tower will be inspected on August 10th

Water Plant will be inspected on August 9th

Parks Department:

Mowed all City property one to two times a week.

Days of '59- went very well

National Night Out- new grill is needed

Tree Trimming is scheduled

Update on batting area netting- priced and a cable with poles and netting cost would be approximately \$400.00. Can be done this fall.

Picnic tables- some tabletops and benches need repair. Costs of replacements could run \$1,200.00 each. Cameras for the park area were discussed.

Informational Items:

309 ½ Main Street certified letter returned. Letter can be served to property owner by PD

Reschedule September City Council meeting due to the Labor Day weekend. The City Council meeting will be held Thursday September 7, 2023, at 7:00 p.m. in the City Hall meeting room.

Donations for the park were collected by Katie and Olivia Rigg during the Days of '59. The total was \$605.50 and Sue Lulf Memorial walk/run donated \$1,000.00 to the City park fund.

The FO received a request for \$1,000.00 for ROCS to supplement their budget for accessible transportation services to participants in Union County.

The FO informed the City Council received a request for a Fall Clean Up. There are no plans to hold a fall clean up.

CM Lokhorst asked about how tall weeds have to be for property owners to receive notice to mow. The height for the weeds is 8” and PC Sharkey already gave the property owner in question a notice.

Claims:

Motion to pay the audited, approved warrants by Casper second by Stokely. Motion carried.
Monthly payroll: General Fund: \$ 15,752.80, Enterprise Fund-Water: \$718.87, EPF-Sewer: \$718.87, Crum, Randy, water service call-143.75, sewer service calls- 156.25, \$300.00, Paddy Rigg, cell phone, \$100.00, Bill Manger, cell phone, \$100.00, Dustin Sharkey, cell phone, \$100.00, Ace Hardware, park- 89.23, bldg.- 14.99, \$104.22, Best Western, WWT expenses, \$300.00, Bomgaars, supplies, \$43.98, Conoco, fuel, \$478.10, Core and Main, water meters, \$1,749.21, Crary Huff Law Firm, legal fees, \$977.00, DPC Industries, chemicals, \$50.00, Eakes, supplies, \$390.08, EFTPS, OASI-Med-WH, \$4,592.06, Filthy Bins, bin cleaning, \$64.79, Jefferson Ambulance, ½ penny sales tax, \$5,436.38, Jensen Insurance, Days of 59 insurance, \$1,437.45, Leader Courier, publishing, \$77.53, Longlines, phone, \$171.67, Loren Fischer Disposal, July service, \$4,025.00, Lindblom Services, Days of 59 dumpster/potties, \$1,054.00, Manger, Wm., per diem/mileage, \$572.50, MAE, utilities, \$1,787.86, Menards, supplies, \$413.19, Roark, Anthony, office help, \$100.00, Roark, Michaeleen, certified letter/Webroot Anti-Virus, \$72.27, Roemmich, Brittny, wsg deposit refund, \$100.00, Sams Club, Supplies, \$290.41, Sharkey, Dustin, NNO supplies, \$271.10, Sioux City Journal, webpage, \$99.00, Siouxland Humane Society, stray, \$37.00, SD Department of Revenue, sales tax, \$284.27, SD 811, locates, \$33.60, SD Public Health Lab water test, \$29.00, SDRS, retirement, \$1,837.22, SDRS Supplemental Retirement, \$100.00, SD Unemployment, \$15.35, Staples, supplies, \$873.61, US Bank. Lagoon pyt., \$2,895.46, VC Rentals, NNO bounce/water slide, \$444.00.

Adjournment:

Motion to adjourn regular session at 8:41p.m. by Boulware second by Lokhorst. Motion carried. The next regular meeting of the Jefferson City Council will be Thursday September 7, 2023.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaeleen Roark
City Finance Officer
Publish: August 17, 2023

Published once at the total approximate cost of: \$_____