

UNAPPROVED MINUTES OF THE  
REGULAR MEETING OF THE  
JEFFERSON CITY COUNCIL  
JEFFERSON, SOUTH DAKOTA

September 9, 2024  
City Hall  
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, M. Lokhorst, M. Stokely and J. Van Beest.

Others present: D. Jesse, M. Roark, D. Sharkey, D. Van Beest and M. Van Beest.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Stokely. Motion carried.  
Motion to approve the minutes of the August 5, 2024, regular City Council meeting by Casper second by Boulware. Motion carried.

Actual Bank Balances:

Checking: \$ 26,380.16

Savings: \$ 260,796.82

C.D.: \$ 18,106.29

Restricted Cash: \$10,540.00

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 8-31-2024: **\$ 315,923.27**

Motion to approve the financial statement by LaFleur second by Stokely Motion carried.

UNFINISHED BUSINESS:

The status of an amendment to the agreement concerning the demolition of the red tagged buildings on the former Jefferson High school property was first on the agenda. CA Jesse did not have a copy of the amendment. A discussion followed. Motion by Casper to table the matter until the October 7, 2024, City Council meeting second by Stokely. Motion carried.

The proposed safety manual was presented for approval. The loss control survey by SDML representative Kelly Everson pointed out the need for a basic safety manual. The City Council reviewed the manual along with acknowledgement forms. The forms will need to be signed by city employees, firemen, EMT's and City Council members. Motion to approve the safety manual and acknowledgment forms by Stokely second by Casper. Motion carried. All other items have been taken care of except the inspection of fire extinguishers located in various locations. PC Sharkey called about getting this scheduled and had to leave a message. PC Sharkey will follow up with the company again.

Replacing the Ash trees in the park has been an ongoing discussion. FO Roark has been working with Harley Ferguson, Planner, SECOG on an application for a matching grant. Motion by Van Beest to complete the application and submit same second by Lokhorst. Motion carried.

NEW BUSINESS:

The first reading of ORDINANCE CHAPTER #360 Annual Appropriations for 2025 took place. Changes were made to the preliminary draft and a discussion followed. A special meeting will be held September 17, 2024, for the second/final reading at 7:00 p.m. in City Hall.

Harley Ferguson, Planner, SECOG contacted the FO concerning the 2010 Regional Guidance for Hydrologic and Hydraulic Studies from FEMA. An H&H study is a study of movement of water, including the volume and rate of the flow as it moves through a watershed, basin, channel, or man-made structure. There is a possibility that the other Union County entities will participate in this study. A discussion followed.

The FO attended a meeting in Yankton held by SD Governor's Office of Economic Development. The meeting dealt with infrastructure planning and identification of high impact economic development sites. Informational material was handed out and discussed.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 3

Traffic Warning x 4

Traffic citation

Animal Call x 3

Theft from Motor Vehicle (happened in Sioux City)

Suspicious person x 2

Burglary (Conoco, suspects were located in Nebraska and arrested)

Driving complaint x 3

Verbal Argument x 2

Medical call x 2

Rape (Unfounded)

Debris in Roadway

Agency Assist (Sioux City)

Agency Assist (Union County)

Lost property

Sex Offender registry

Speak with Complainant

Suspicious person x 2

911 Pocket Dial

Street signs down x2

Welfare Check

National Night Out

Squad Car was down for about 2 weeks with electrical issues.

\*\* The current City squad car has been experiencing electrical issues. The 2025 budget does reflect monies to be used for a replacement police vehicle off the State bid. PC Sharkey is looking at the Ford F-150 with an approximate base price of \$51,290.00 which does not include equipment or markings. The actual delivery could be 120 to 150 days from now. Motion by Van Beest to allow PC Sharkey to order the police vehicle now to make sure one is on order second by Lokhorst. Motion carried.

Street Department:

Esther Street and Lincoln Street projects were completed.

Wilson Street was closed for one day for water and sewer hookups.

Water/Wastewater Departments:

Normal operations and working as it should.

Lift station 2 basket still needs repaired.

Wet well needs to be cleaned, I have reached out to get that scheduled.

Both generators have been serviced. Lift station generators fine after flood but needed new battery.

Multiple locates.

Parks and Rec:

Mowed

Elk Point is still spraying mosquitoes as needed.

Picked up new to us playground.

Informational Items:

CM Boulware stated he has received complaints about the weeds at the former Jefferson High School grounds. PC Sharkey will speak with the property owner.

FO received a complaint about the semis that run all night long on S. Railroad Avenue by the Jefferson Community Center.

CM LaFleur advised the City Council he contacted Mike Chicoine concerning the sandbags that were left in his farm field in the area of the berm. Mike Chicoine would like the bags removed but the sand can be dumped right in the field. A discussion followed and we can ask for volunteers to help. The main lift station and a possible permanent structure around the lift station to prevent flood water from compromising it was discussed. Sharkey stated water leached into the sides of the structure as the inside could be recoated. .

A thank you from the family of Sue Lulf was received. The family of Sue Lulf sponsor and work a Memorial Walk/Run every year during the Days of '59.

A thank you from Patrick "Murph" Connors family for the floral memorial was read.

A thank you from the North Sioux City Volunteer Fire Department for the bottles of water delivered was read.

The City Council will meet in Special session September 17, 2024, for the second and final reading of ORDINANCE CHAPTER #360 Annual Appropriations for 2025 and to consider an application for a pet ordinance variance.

Claims:

Motion to pay the audited, approved warrants by Casper second by Boulware. Motion carried.

Monthly payroll: General Fund: \$ 18,042.17, Enterprise Fund-water \$ 2,691.33, Enterprise Fund-sewer, \$2,691.33, Paddy Rigg, cell phone \$100.00, Dustin Sharkey, cell phone, August/September, \$200.00, William Manger, cell phone, August/September, \$200.00, Allard, Jane, WSG Deprefund, \$65.00, Bentson Pest Mgt., Quarterly maint., \$58.00, Brians Repair, Inc., police car repair, \$510.38, Conoco, fuel, \$615.69, Crary Huff Law Firm, legal fees, \$149.50, Eakes, supplies, \$544.44, EFTPS-IRS, OASI/MED/WH, \$7,158.52, Franks Asphalt, road repair, \$65,185.50, Jefferson Ambulance, ½ penny sales tax, \$5,382.70, Jensen Insurance, quarterly, \$6,463.50, Leader Courier, publishing, \$167.57, Longlines, phone, \$265.04, Loren Fischer Disposal, garbage service, \$4,634.32, Metro Electric, lift station, \$204.00, MidAmerican, utilities, \$1,741.99, O'Reilly Auto Parts, parts- squad car, \$141.93, PVS DX, Inc., water chemicals, \$792.43, SC Journal, website, \$99.00, SDARWS, hydrant testing, \$125.00, SD Dept. of Revenue, sales tax, \$ 278.48, SD Public Health Lab, water tests, \$30.00, SD Retirement, August retire, \$3,245.26, SDRS Supplemental Retirement, \$100.00, Southeast Farmers Co-Op, fuel lift station, \$ 106.17, State Industrial Products, sewer- chemicals, \$296.77, Sundheim Well Repair, water- repairs, \$4,274.09, Sundheim Well Repair, waterline repair, \$13,015.33, VC Rentals, NNO event, \$445.00, Verizon, \$40.01.

Adjournment:

Motion to adjourn regular session at 7:36 p.m. until the October 7, 2024, meeting by Boulware second by Lokhorst. Motion carried.

Padraic Rigg

Mayor

Jefferson, South Dakota

ATTEST:

Michaelleen Roark

City Finance Officer

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