

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

April 4, 2024
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, M. LaFleur, J. Lokhorst and M Stokely

Others present: C. Johnson, T. Johnson, S. LaFleur-Sayler, M. Roark and D. Sharkey.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Stokely. Motion carried. Motion to approve the minutes of the March 4, 2024, City Council meeting by Boulware second by Lokhorst. Motion carried. Motion to approve the minutes of the March 19, 2024, Boards of Equalization meeting by Boulware second by Lokhorst. Motion carried.

Actual Bank Balances:

Checking: \$ 15,893.31

Savings: \$ 258,350.81

C.D.: \$18,038.62

Petty Cash: \$100.00

Restricted Cash: \$10,705.00

TOTAL FUND BALANCE AS of 3-31-2024: \$ 303,087.74

Motion to approve the financial statement by Stokely second by Boulware. Motion carried.

UNFINISHED BUSINESS:

The former JHS property was first on the agenda. Mr. Tom Johnson was present to discuss the progress made at the former JHS building and to share a report from RISE Structural Associates, Inc. regarding the gymnasium building. Chris Hamilton, PE, Structural Engineer has determined the existing structure can accommodate new wood roof trusses. A discussion followed. Mr. Johnson mentioned his plans for the property. CA LaFleur-Sayler stated the current contract calls for red-tagged structures to be removed by July 15, 2024. The City Council may amend that order but that has to be done formally upon the advice of their Building Inspector Gary Roan. Motion by Stokely to table the matter until May 6, 2024, City Council meeting after BI Roan has met with Chris Hamilton, Tom Johnson, and Curt Johnson to advise the City Council as to the soundness of this plan second by Lokhorst. Motion carried.

The Union County Pre-Disaster Mitigation meeting was held March 27, 2024, in Elk Point. The PDM committee needed a Capability Assessment which was forwarded to FO Roark to be completed.

The FO informed the City Council the Union County Assessor has agreed with their action taken during the Local Boards of Equalization.

CA LaFleur-Sayler discussed 607 Wilson Street with BI Roan. After reviewing the information, a first-class letter and a certified letter was sent to the property owner concerning the dilapidated condition of the garage on the property. The letter was delivered April 1, 2024.

N. Werner and A. Dirksen joined the meeting at 7:14 p.m.

NEW BUSINESS:

Annual trailer park license renewals were presented.

Motion to approve the 2024-25 trailer park license application for ABR Trailer Park by Stokely second by Lokhorst. Motion carried.

Motion to approve the 2024-25 trailer park license application for Kents Trailer Park by Stokely second by Boulware. Motion carried.

Motion to approve the 2024-25 trailer park license application for Tee Lee Trailer Park by Boulware second by Stokely. Motion carried.

Malt Beverage license renewals were heard.

Motion to approve the application from BFC, Inc. dba Bud's Bar for Retail (on-off sale) Malt Beverage and SD Farm Wine License for 2024-25 by Stokely second by Boulware. Motion carried.

Motion to approve the application from DJVM, LLC dba Jefferson Conoco for Retail (on-off sale) Malt Beverage and SD Farm Wine license for 2024-25 by Boulware second by Lokhorst. Motion carried.

Motion to approve the application from Jefferson Beer Supply, LLC dba Jefferson Beer Supply for Retail (on-off sale) Malt Beverage and SD Farm Wine license for 2024-25 by Stokely second by Lokhorst. Motion carried.

Resolution #2024-R01 for Safe Streets and Roads for All Grant Application.

**City of Jefferson
RESOLUTION #2024-RO1**

U.S. Department of Transportation Safe Streets and Roads for All Grant Application

WHEREAS, the U.S. Government of Transportation operates the Safe Streets and Roads for All grant program, and

WHEREAS, the Safe Streets and Roads for All- grant program allows for a regional Safety Action Plan managed by eligible agencies, and

WHEREAS, the City of Jefferson desires assistance from the U.S. Department of Transportation Safe Streets and Roads for All Planning and Demonstration grant program for the purpose of developing a Safety Action Plan, and

WHEREAS, the South Eastern Council of Governments is an eligible planning agency that serves Clay, Lincoln, McCook, Minnehaha, Turner, and Union counties in southeastern South Dakota.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Jefferson City Council hereby commits to the support of the creation of a regional Safety Action Plan managed by the South Eastern Council of Governments, and
2. The City of Jefferson commits to providing \$500.00 in local cash match for the project in addition to 10.5 hours of in-kind or cash match and provide such additional information as may be required.

Motion by Stokely to Approve the Mayor's signature to adopt the aforementioned Resolution second by Lokhorst. Motion carried.

Adopted this 4th day of April 2024.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaeleen Roark
Finance Officer
Jefferson, South Dakota

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic warning x 4

Traffic Verbal Warning x 3

Traffic Citation

Animal Complaint x 2

Animal Call (Pet Tags) x 10

Dog Bite, Dog was deemed vicious, and dog was removed from the city by owners.

Agency Assist- North Sioux City

Agency Assist- Union County

Welfare Check

Sex Offender Registration

Removal of Road Debris

Driving Complaint/ Agency Assist/DUI Arrest

Driving Complaint

Structure Fire

House Fire

Suspicious Person

Gas Leak

Theft- Unfounded

Motorist Assist

Suicidal Person

Disturbance

VIN Check

Civil Issue x 2

Fireworks Complaint

Domestic Assault

Semi Bypass of the Weigh Station

PC Sharkey asked the City Council about contributing to the purchase of one of the thermal cameras the Jefferson Fire Department was purchasing. PC Sharkey would like to have access to the camera should he need it while working as PC. A discussion followed. FC/CM Stokely said he would have to discuss this with the Firemen at their April 15, 2024, meeting as the original agreement amongst the firemen was the camera was not to leave the building except for official business.

Street Department:

Repaint street lines and stop lines. Quote from Dakota Traffic Services \$1,893.60.

Motion to paint the lines on the streets and stop lines by Boulware second by Lokhorst. Motion carried.

Still need to get together with Council on Street for Chip Seal or repair. Chip Sealing is \$5,960.00 a mile.

Complaint about a bump on the roadway near 100 Main Street. Bump is in asphalt; I called the County Highway department and informed them of the complaint.
Fire Hydrant at Main Street and 3rd Street not working. Johan Sundheim was called for repair.

Water/Wastewater Department:

Normal operation and everything working as it should.
Basic Water Treatment class, failed test. Will retake on May 9, 2024.
Water Distribution class, 4/16-4/18 in Mitchell.
The 2023 Water Quality report is available at City Hall and was published in the Leader Courier March 28, 2024.

Parks Department:

Mowers have been serviced and ready for the year.
Quote from Cardis Fence for the softball field backstop, \$2,875.00.
Motion by Boulware to get the backstop installed on the softball field second by Lokhorst. Motion carried.
AJ Boulware asked about a batting cage location as he is purchasing one.
A discussion followed about setting it along the fence behind the water plant.
CM LaFleur advised the City Council of the discovery of Ash Bore Beetles in a tree on North 3rd Street.
PC Sharkey noted DANR sent the City Certificates of Achievement in 2023 for the city's public water system and Operator Randy Crum.

Mayor Rigg recognized Nicole Werner and Annabel Dirksen. Ms. Werner addressed the City Council about a planned Blues, Brews and BBQ event planned at Jefferson Beer Supply on May 25, 2024. Ms. Werner asked if it would be permissible to put the events tent in the park. The event will be held from 1:00 p.m. to 6:00 p.m. Ms. Werner advised she asked the adjacent neighbors and received no objections. CM LaFleur asked Ms. Werner about where he would direct any complaints about the music/noise. PC Sharkey stated he would take care of any complaints. Motion by Boulware to allow the tent to be set up in the park for the event second by Stokely. Motion carried.

Ms. Werner also stated they have scheduled a Food Truck battle April 27, 2024, that will be located on their property. CM Boulware asked about brewery customers parking on City property and people leaving the park. Should someone get hurt who is responsible? PC Sharkey stated the vehicle owner at fault would be liable.

Informational Items:

CM/FC Stokely advised the City Council about an expense the Fire Department is facing. The Fire Department received a grant to help replace some of their outdated gear for firefighters plus they have the opportunity to purchase a machine that is utilized for filling SCBA's for \$7,000.00. A discussion followed. FC/CM Stokely asked if the city could help the Fire Department financially when it comes to purchasing these items. A discussion followed and FC/CM Stokely will have more information at a later date.

Reminder: Spring Clean-Up Day for area residents April 19 through the 21st with dumpsters located in the city parking lot by the park.

Reminder: April 9, 2024, Municipal Election

A letter from the Family of Sue Lulf was received concerning the Sue Lulf Memorial Walk/Run for 2024. This year there are levels of sponsorship, and the list was discussed. Motion by Lokhorst to choose the Platinum (\$300.00) level of sponsorship second by Boulware. Motion carried.

Special meeting 4-16-2024: Canvassing the pollbooks.

Days of '59 fundraiser Movie in the Park scheduled for May 22, 2024. Motion by Boulware to donate \$300.00 towards the cost of showing the movie on the Mega Screen second by LaFleur. Motion carried.

The City Council was given the new South Dakota tourism maps, and the City of Jefferson is on the new map.

Claims:

Motion to pay the audited, approved warrants by Lokhorst second by Boulware. Motion carried. Monthly payroll: General Fund: \$16,348.19, Enterprise Fund-Water: \$2,089.35, EPF-Sewer: \$2,089.35, Paddy Rigg, cell phone, \$100.00, Bill Manger, cell phone, \$100.00, Dustin Sharkey, cell phone, \$100.00, Ace Hardware, supplies- street-parks, \$97.02, AXON Enterprise, Taser Certification, \$1,440.00, Civil Air Patrol, Publishing, \$390.00, Conoco, fuel, \$397.17, Crary Huff Law Firm, legal fees, \$410.75, Dakota Dunes Times, publishing, \$ 50.00, Eakes, supplies, \$304.53, EFTPS, OASI-Med-WH, \$6,318.39, EPJ Educational Foundation, Chili Cup, \$100.00, Filthy Bins, maintenance, \$62.00, Jefferson Ambulance, ½ penny, \$3,901.13, Jensen Insurance, quarterly premium, \$6,331.25, Leader Courier, publishing, \$356.14, Leader Courtier, WSG books, \$815.00, Longlines, phone, \$174.91, Loren Fischer Disposal, Disposal service, \$4,140.00, Menards, supplies, \$143.81, MAE, utilities, \$1,832.49, PVS DX, Inc. Chemicals-water, \$461.62, PVS DX, Inc., chemicals-water, \$50.00, Roark, Michaeleen, cell phone 1st quarter, \$300.00, Sharkey, Dustin, Reimb, Hotel Training, \$268.15, Sioux City Journal, webpage, \$99.00, Siouxland Humane Society, stray, \$37.00, SD DANR, class fee, \$60.00, SD Department of Revenue, sales tax, \$279.70, SDML, WM Comp. Audited, \$779.00, SDRS, March retirement, \$2,898.70, SDRS Supplemental Retirement, \$100.00, SD UnempIns, \$221.84, SE SD Tourism Association, tourism site, \$99.00, State Chemical Solutions, chemicals, \$684.39, USA Blue Book, water supplies, \$215.89, Verizon cell phone-February, \$40.01, Verizon, cell phone-March, \$40.01.

Adjournment:

Motion to adjourn the regular session at 8:00 p.m. by Boulware second by Lokhorst. Motion carried. The next regular meeting of the Jefferson City Council will be Monday May 6, 2024.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaeleen Roark
City Finance Officer
Publish: April 18, 2024

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