

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

June 3, 2024
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur and J. Van Beest

Others present: J. Karpen-Golden, S. LaFleur-Sayler, M. Roark, and D. Sharkey

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order, with John Van Beest joining the meeting via speaker phone. Motion to approve the agenda by Casper second by LaFleur. Motion carried. Motion to approve the minutes of the May 6, 2024, City Council meeting by Casper second by LaFleur. Motion carried.

Actual Bank Balances:

Checking: \$ 50,026.56

Savings: \$318,506.87

C.D.: \$18,038.62

Petty Cash: \$100.00

Restricted Cash: \$10,605.00

TOTAL FUND BALANCE AS of 05-31-2024: \$ **397,277.05**

Motion to approve the financial statement by Casper second by LaFleur. Motion carried.

UNFINISHED BUSINESS:

The former JHS property was first on the agenda. BI Gary Roan reported upon his inspection of the gymnasium and reviewing the Engineers report he agreed saving the gymnasium is possible if they follow the proposal from RISE Structural Associates, Inc. the gymnasium could be structurally sound. CA LaFleur-Sayler stated the City Council could amend the purchase agreement to allow for the gymnasium refurbishment. A discussion followed. The concern with allowing the work on the gymnasium is the decking was removed, holes cut into the side for garage doors, and it is no longer the structure BI Roan saw upon his initial inspection. Motion by LaFleur to table this matter until the July 1, 2024, meeting second by Casper. Motion carried. CA LaFleur-Sayler will contact BI Roan to discuss this matter.

Resolution 2023-R02 allowing for the vacation of portions of the platted streets at RAMCO Tracts 2,3,5 and 6. The FO informed the City Council she called Bill Curry who stated the land surveyor will mark the vacated streets so property owners can see what they own now.

NEW BUSINESS:

Mayor Rigg recognized Janie Karpen-Golden. Ms. Karpen-Golden stated she has rental property on Main Street that has no off-street parking. Ms. Karpen-Golden was present to ask the City Council if they would put up a sign in front of her rental which stated it was reserved for the residents living there. Ms. Karpen-Golden stated patrons going to Jefferson Beer Supply park in front of the rentals taking those spots meant for her renters. A discussion followed. CM LaFleur stated the houses were built before any P&Z was in place, so people were allowed to build what they wanted. Now when a house is built at least one off street parking area would now be required. The City Council stated they could not restrict on street public parking. If a sign, reserved for resident parking, was erected

by the City Council they would receive several requests for those. A discussion followed. Ms. Karpen-Golden thanked the City Council for listening to her concerns. Ms. Karpen-Golden noted her current renters work at Jefferson Beer Supply but that might not always be the case, so she is thinking about the future.

Dust control was discussed. The City has worked with Jefferson Township, splitting the cost of dust control, for 482nd. Applying dust control material to other City streets was brought up. CM Boulware advised the streets would need to be bladed prior to the addition of dust control as the dust control hardens the surface. A blade for the skid steer was discussed. Motion by LaFleur to apply dust control to the gravel surfaced areas in town to include the alleys second by Boulware. Motion carried.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 4

Animal Call

Agency Assist

Agency Assist- Union County (Vehicle in Ditch)

Agency Assist- Union County (Male with a Gun)

Agency Assist- Union County (Medical Call)

Family Disturbance

Welfare Check (Drugs)

Welfare Check x 2

Protection Order Violation

Simple Assault Domestic

Motorist Assist

Suspicious Person x 2

Vandalism/Burglary

Animal Call

Intentional Damage (Kids in the Park Call- No damage)

Vehicle - Code Enforcement x 2

Grass- Code Enforcement x 2

Street Department:

Repaint street lines and stop lines. On the list, no date.

Estimate on finishing Esther Street

Estimate on Lincoln Street

The proposal from Frank's Asphalt for finishing Esther Street \$21,250.00 and the proposal for fixing and surfacing Lincoln Street with Asphalt \$40,000.00. Being able to chip and seal the streets would have to wait until next year as we missed that window.

Motion by Casper to fix and surface Esther and Lincoln Streets second by Boulware. Motion carried.

Water/Wastewater Department:

Normal operation and working as it should.

Basic Water Treatment class, retake test passed.

Stabilization Pond class June 6.

Fire Hydrant on Main and 3rd Streets fixed and in working order.

Pump at Lift station 2 was plugged (wet wipes)/ Basket needs repair.

Multiple locates.

Parks Department:

Mowed City property

Mowed at 1011 Walton Drive.

The hustler mower was down with a broken carburetor- fixed and back working.

Softball Field back stop top fence. The rest of the parts should be in tomorrow. (Correction: worker from fence company was here but did not do anything)

Spoke with Elk Point about spraying mosquitoes. Will spray when they spray Elk Point.

Cameras in the park. PC Sharkey will check with ECI about replacing the cameras on City Hall and adding cameras in the park. The current camera system needs updating.

Repainted the doors on the park bath house. Graffiti was removed, the men's room door is rusted at the bottom. Sharkey contacted M. Begnoche about fixing the door. The shelters need work and need painting.

Informational Items:

Mayor Rigg read a Thank You from the Elk Point Jefferson After Prom Committee and students for the City's donation.

Mayor Rigg read a Thank you from the family of Roger Sayler, Sr. for the memorial sent to the family.

City Hall will be closed June 19, 2024, for Juneteenth.

The Jefferson Volunteer Fire Department has been updating their gear. The JVFD finds they need to update their SCBA's. At a previous meeting FC Stokely asked the City for their help in sharing some of the costs for 45-minute SCBA's. Motion by Boulware to split the cost of twelve (12) 45-minute bottles for the SCBA's second by Casper. Motion carried.

Claims: Motion to pay the audited, approved warrants by Casper second by LaFleur. Motion carried. Monthly payroll: General Fund: \$ 15,343.17, Enterprise Fund-Water: \$ 2,089.35, EPF-Sewer: \$ 2,089.35, Paddy Rigg, cell phone, \$100.00, Bill Manger, cell phone, \$100.00, Dustin Sharkey, cell phone, \$100.00, Ace Hardware, supplies, \$155.96, Bentson Pest Control. Bldg. maint., \$258.00, Bomgaars, park, \$14.99, Brians Repair, police Durango repair, \$2,287.30, Campbell Grading, road work, \$2,171.02, Carrot Top, flags, \$1,444.32, Central Square, PD software, \$2,342.68, Core and Main, hydrant repair, \$2,062.49, Conoco, fuel, \$526.61, Crary Huff Law Firm, legal fees, \$89.00, Dakota Dunes, publishing, \$45.00, EFTPS, OASI-Med-WH, \$6,063.46, Internet Network, website, \$194.00, Jefferson Ambulance ½ penny, \$8,436.61, Jefferson Fire Department, SCBA City portion, \$8,731.38, Jensen Insurance, insurance premium, \$6,331.25, Leader Courier, publishing, \$413.82, Longlines, phone, \$177.66, MAE, utilities, \$1,756.92, Midwest Mobile Glass, Durango report, \$289.23, PVS DX, Inc., Water Chemical, \$60.00, Roan, Gary, Bldg Inspector, \$800.00, Roark, Michaelleen, PD Reimbursement for 5th Graders, \$194.76, Roark, Michaelleen, Flower pots-Software-Cell phone, \$673.96, Sharkey, Dustin, Aluminum signs, \$157.22, Sharkey, Dustin, rent-mower, \$200.00, Sioux City Journal, website, \$99.00, SVEN, water chemicals, \$1,299.60, SD 811, locates, \$3.36, SD DANR, drinking water fee, \$220.25, SD Department of Revenue, sales tax, \$276.04, SD Public Health Lab water test, \$15.00, SDRS, retirement, \$2,759.98, SDRS Supplemental Retirement, \$100.00, SESD Tourism Assoc., dues, \$99.00, Sundheim Well Repair, Emergency call- West lift, \$1,397.96, Sundheim Well Repair, sewer pump, \$6,095.30, tudogs computing, ltd, service, \$280.00, Verizon, PD Hotspot, April, \$40.01.

Adjournment:

Motion to adjourn regular session at 7:37 p.m. by Boulware second by Casper. Motion carried. The next regular meeting of the Jefferson City Council will be Monday July 1, 2024

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaeleen Roark
City Finance Officer
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