

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

May 6, 2024
Jefferson City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J Lokhorst, M. Stokely and J. Van Beest

Others present: S. Brunken, H. Ferguson, M. Herrity, T. Johnson, T. Kosinski, S. LaFleur-Sayler, B. Manger, M. Roark, and M. Van Beest.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by LaFleur. Motion carried. Motion to approve the minutes of the April 4, 2024, City Council meeting by LaFleur second by Casper. Motion carried. Motion to approve the minutes of the April 16, 2024, Special Meeting by Lokhorst second by Stokely. Motion carried.

Actual Bank Balances:

Checking: \$ 24,599.44

Savings: \$ 243,429.83

CD: \$ 18,038.62

Restricted Cash: \$10,705.00

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 4-31-2024: \$296,872.89

Motion to approve the financial statement by Stokely second by Casper. Motion carried.

UNFINISHED BUSINESS:

The former Jefferson High school property was first on the agenda. Mayor Rigg recognized Tom Johnson with JET Enterprises, LLC. Mr. Johnson was present to update the City Council on his progress at the JHS school building. Mr. Johnson stated there is approximately 10% of the existing building to be removed. Mr. Johnson scheduled a rock crusher and Mr. Johnson is willing to donate a truckload of crushed material to the City of Jefferson. Mr. Johnson did advise the City Council he saved the 1932 cornerstone, and someone took it. Mr. Johnson stated his plan is to build an archway that enters into a park area, utilizing artifacts from the former JHS building for viewing. Saving a portion of the existing gymnasium was discussed last month. Gary Roan, BI looked at the building, studied the Engineer's report and met with the project supervisor, but his report has not been received, as of yet. Motion to table the question on the gymnasium until June 3, 2024, by Lokhorst second by Stokely. Motion carried.

The 2024 SECOG Pre-Disaster Mitigation hazard information integration paperwork was reviewed. Mayor Rigg, Council President Stokely and FO Roark will look the paperwork over following the meeting. Ms. Ferguson, Planner with SECOG, brought the City Council information on different grants being offered by the SD DOT. A discussion followed.

An update was given on the lawsuit filed by Robert Geary Revocable Trust. The City was notified by their insurance company that there is coverage to defend their actions. Douglas Deibert of Cadwell Sanford Law Firm will be our initial contact and work with CA LaFleur-Sayler.

NEW BUSINESS:

CA LaFleur-Sayler administered Oaths of Office to Council Members Mark LaFleur- Ward I, John Van Beest- Ward II and Jason Casper- Ward III.

Motion by Lokhorst to retain CM Stokely as Council President second by Casper. Motion carried.

Motion by Casper to retain CM Lokhorst as Council Vice-President second by Boulware. Motion carried.

Mayor Rigg appointed Sabrina LaFleur-Sayler with Crary Huff Law Firm- City Attorney, Dustin Sharkey- Police Chief and Michaelleen Roark- City Finance Officer.

Mayor Rigg appointed City Council members to the following committees:

Water/Sewer: LaFleur and Lokhorst

Streets: Boulware and Van Beest

Parks: Stokely and Casper

Todd Kosinski and Susan Brunken were present to express their concern about the traffic which comes through the alley by their house at 314 Main Street. The city has placed a speed bump in the area and recently set the speed limit at 5 MPH. Mr. Kosinski stated he would like the city to close the alley. A discussion followed. The consensus of the City Council: the alley will not be closed, the 5 MPH signs are up, there is no need for parking their vehicles into the alley. Ms. Brunken stated 2 of their vehicles had been hit. Ms. Brunken stated one instance was the city snowplow. Ms. Brunken stated the most active hours are 6:00 a.m. to 8:00 a.m. and then 2:30 p.m. to 5:30 p.m. M-F. CA LaFleur-Sayler advised she would discuss the matter with Erin Hammitt at St. Peter's Daycare. Todd Kosinski and Susan Brunken thanked the City Council for their time.

Motion to approve the application from Jefferson Beer Supply, LLC dba Jefferson Beer Supply for Retail on-off sale Wine and Cider for 2024-25 by Lokhorst second by Casper. Motion carried.

The Finance Officer shared the prepared 2023 Annual Report with the City Council. The annual report will be published in the Leader Courier and mailed to the SD Department of Legislative Audit.

Mayor Rigg recognized Mitch Herrity with Herrity Construction. Mr. Herrity was present to discuss cutting the street, tapping the sewer main at 214 North 3rd Street. Mr. Herrity had the completed application with all the necessary paperwork from Mark Albenesius, Inc. The hole will be filled with sand and then covered with asphalt. After reviewing the submitted paperwork. Motion by Casper to allow the proposed work second by LaFleur. Motion carried.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 5

Traffic Citation

Animal Call (Pet Tags x 105)

Animal Call (Barking Dog) x2

Agency Assist Elk Point

Agency Assist Union County x 3.

Welfare Check x 2
Driving Complaint
Suspicious Person x 2
Motorist Assist
Storm Spotting
Warrant Service (Negative Contact)
Hit and Run x 2.
Burglary (Dakota Mechanical)

Street Department:

Repaint street lines and stop lines- On the list, no date.
Softball Field backstop fence. On the list, no date.
Still need to get together with Council on Street for Chip and Sealing or repair.

Water/Wastewater:

Normal operation and working as it should.
Basic Water Treatment class, retake test on May 23.
Water Distribution class- passed test.
Multiple locates.
Quote for fire hydrant replacement on Main Street \$12,766.89. WS Manger was advised to obtain other quotes.

Parks and Rec:

Junk days: good turn out, and dumpsters filled.
Mowed
Unwinterized the bathhouse. Had a couple of broken pipes and pipes have been repaired.
Need to paint the one door on the bathhouse due to invasive graffiti. Putting cameras in the park might be something to think about since there has been graffiti scratched into the metal doors. Prices and options will be discussed at the June 3rd meeting.
The FO shared information with the Council concerning confirmed Emerald Ash Borer in Lennox, SD plus Elk Point, S.D. is removing Ash trees and replacing them. The trees in the park need to be treated, again, replacing those trees should be something to consider.

Informational Items/Public Input:

The FO reported the election expenses for the April 9th election at \$927.20. All the necessary supplies needed were already on hand so that was not an expense this year.
Thank you from Chili Cup fundraiser was read by the mayor. The committee raised over \$24,000.00 for local students.
Thank you from Michaelleen Roark for memorial flowers was read by the mayor.
CA LaFleur- Saylor thanked the City Council for the memorial sent in memory of her Father-In-Law and former Jefferson City Council Member Roger Saylor, Sr. CA LaFleur-Saylor also thanked the City Council for their understanding in her leaving their April 4th City Council meeting to spend that last night with Big Roger.
Brad Antonson with Jensen Insurance was here March 4, 2024, to review the City's insurance policy and premium. Mayor Rigg had asked Mr. Antonson about the savings we could realize if the deductible for comp/collision was raised to \$1,000.00/\$1,000.00. The savings per year would be \$383.00. The deductible will be kept at \$500.00/\$500.00.

Claims:

Motion to pay the audited, approved warrants by Casper second by Lokhorst. Motion carried.

Monthly payroll/insurance benefits: General Fund: \$14,623.77, Enterprise Fund-Water: \$1,749.87, EPF-Sewer: \$1,749.87, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, cell phone-, \$100.00, William Manger, cell phone, \$100.00, Ace Hardware, Park supplies, \$89.97, Collins, Susan, election Superintendent, \$225.00, Conoco, fuel, \$480.10, Crary Huff Law Firm, legal fees, \$380.44, Days of '59, Annual Celebration/Movie Night, \$2,300.00, EFTPS-IRS, 941 taxes, \$5,824.49, Eakes, supplies, \$389.23, Harding, Deb, election worked, \$200.00, Hydro-Optimization, Water/Sewer Subscription, \$250.00, Jefferson Ambulance, ½ penny sales tax-3,933.19, JVFD, thermal camera pyt. \$500.00, LaFleur, Mark, mileage PDM meeting, \$10.40, Leader Courier, publishing, \$591.41, Lokhorst, Molly, election worker, \$200.00, Longlines, telephone service, \$177.66, Loren Fischer Disposal, refuse service, \$5,421.53, Lulf Sue Memorial, walk/run donation, \$300.00, Main Street Checks, check order, \$156.71, MidAmerican Energy, utilities, \$ 1,782.02, PVS DX, Inc., water chemicals, \$511.62, Pied Piper, memorial, \$173.55, Pied Piper, memorial, \$84.96, Postmaster, postage, \$139.20, Roark, Michaeleen, election workers luncheon, \$46.28, Sharkey, Dustin, water/sewer, \$292.40, Sharkey, Dustin, Room WW Test, \$266.00, Sioux City Journal, website, \$99.00, Smith, Emily, watdepref, \$33.76, SD DANR, test fees, \$60.00, SD DOR, sales tax, \$276.04, SD DOR, Wine/cider license app., \$500.00, SD DOR, MB license app., \$450.00, SD Public Health Lab tests, \$15.00, SDRS, SD Retirement, \$2,205.36, SDRS, SD Retirement, supplemental, \$100.00, TriTech Software Systems, PD Zuercher, \$2,342.68, tu-dogs, Dell computer, \$1,548.87, US Bank, lagoon payment, \$2,895.46, Verizon, PD Hotspot, \$40.01.

Adjournment:

Motion to adjourn regular session at 7:49 p.m. until the June 3, 2024, regular meeting by Boulware second by LaFleur. Motion carried.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:

Michaeleen Roark
City Finance Officer
Publish: May 16, 2024

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