

UNAPPROVED MINUTES OF THE  
REGULAR MEETING OF THE  
JEFFERSON CITY COUNCIL  
JEFFERSON, SOUTH DAKOTA

December 2, 2024  
City Hall  
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst and J. Van Beest

Others present: S. LaFleur-Sayler, M. Roark, and D. Sharkey

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order Motion to approve the agenda by Casper second by Lokhorst. Motion carried. Motion to approve the minutes of the November 4, 2024, City Council meeting by Lokhorst second by Casper. Motion carried.

Actual Bank Balances:

Checking: \$ 79,321.23

Savings: \$112,927.46

C.D.: \$18,106.29

Petty Cash: \$100.00

Restricted Cash: \$10,700.76

TOTAL FUND BALANCE AS of 11-30-2024: \$ **221,155.74**

Motion to approve the financial statement by LaFleur second by Casper. Motion carried.

**UNFINISHED BUSINESS:**

A request for assignment was received from Jefferson Telephone Company, LLC to transfer the Franchise Agreement between Jefferson Communications, LLC to Jefferson Telephone Company, LLC. The matter was tabled at the November 4, 2024, meeting, as a Certificate of Liability Insurance did not accompany the request. CA LaFleur-Sayler brought Ordinance #195 with her and stated the Ordinance itself does not need to be updated, as of right now, as it is not set to expire until 2027. Paul Bergmann, CEO of Jefferson Communications, LLC and Jefferson Telephone Company, LLC submitted a Certificate of Liability Insurance naming the City as additional insured. CA LaFleur-Sayler explained the City Council has the right to waive the need for a performance bond. Motion by LaFleur to approve the Mayor's signature on the Request for Consent to Assignment and waive the Performance Bond requirement, at this time second by Lokhorst. Motion carried.

The FO informed the City Council the variance request for 709 Main Street is still pending as BNSF RR has not responded concerning the matter as to whether they approve of the variance or disapprove of the variance.

CA LaFleur- Sayler brought informational packets for the Mayor, City Council members, Street Superintendent and FO which outlines the steps needed to achieve street improvements for landowners who petition the city for same. A discussion followed.

**NEW BUSINESS:**

The 2025 Siouxland Humane Society contract for services was reviewed and minor monetary increases were discussed. Motion to approve signing the contract with the Siouxland Humane Society by Casper second by Boulware. Motion carried.

The City's SD Towns and Townships membership resulted in the City receiving an insurance dividend of \$3,008.29.

The first reading of Ordinance Chapter #3.62 took place. Ordinance Chapter #3.62 an Ordinance Providing for Supplemental Appropriations for the City of Jefferson, South Dakota. The second reading will take place at a special meeting December 19, 2024.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 5

Traffic Warning x 2

Animal Call (Barking Dog)

Driving Complaint x 2

Open Door

Welfare Check

Theft (Conoco)

Agg. Assault Domestic

Follow Up

Civil Stand By

Working on training for the state

Durango was down for 2 weeks, replaced TIPM (fuse box) and had to take to Woodhouse to reprogram found we got the wrong TIPM. Got the right one and got it up and running 11/25/2024. Durango and Ford are scheduled to go to Don Groves (lights and cage) right after Christmas.

Street Department:

Justin Campbell added crushed concrete and graded alleys.

Put sander on the back of the flat bed and serviced.

Put snow blade on the pick-ups and serviced the snow blades.

Fixed the gutter on the South garage.

Multiple locates.

Water/Wastewater Department:

Normal operation and working as it should.

Started the heaters in the well houses, had to replace the heater in the North well house.

Fixed the gate going to the water plant.

Parks Department:

Cleaned the mowers and put them away for the winter.

Took down the flags for the winter.

Informational Items:

City Hall will be closed December 25, 2024, for Christmas Day

City Hall will be closed January 1, 2025, for New Years Day

Stockwell Engineering President dropped off information about their company. A discussion followed and the pamphlet was passed around.

Mayor Rigg read a Thank You the City received from Girl Scout Troop #161 for donating bedding to the GS bedding drive for Sleep in Heavenly Peace.

Claims: Motion to pay the audited, approved warrants by Casper second by Lokhorst. Motion carried. Monthly payroll: General Fund: \$ 31,569.90, Enterprise Fund-Water: \$ 5,313.03, EPF-Sewer: \$5,313.03, Paddy Rigg, cell phone, \$100.00, Aarons Sign Shop, PD decals, \$450.00, Ace Hardware, supplies, \$15.15, Conoco, fuel, \$511.32, EFTPS, OASI-Med-WH, \$14,697.10, Filthy Bins, clean g-cans, \$64.79, Leader Courier, publishing, \$178.86, Loren Fischer, October service, \$4,255.00, MAE, utilities, \$1,745.19, Menards, supplies, \$370.85, PVS DX, Inc., Water Chemical, \$50.00, Roan, Gary, Bldg Inspector, \$800.00, Sharkey, Dustin, PD TIPM, \$308.49, Sioux City Journal, website, \$174.00, SD Department of Revenue, sales tax, \$279.70, SD Public Health Lab water test, \$15.00, SDRS, retirement, \$3,034.98, SDRS Supplemental Retirement, \$100.00, SE Famers Co-Op, Propane, \$207.64, Verizon, PD Hotspot, April, \$40.01, Woodhouse, PD Durango, \$192.74.

Adjournment:

Motion to adjourn regular session at 7:22 p.m. by Boulware second by Lokhorst. Motion carried. The next regular meeting of the Jefferson City Council will be Monday January 6, 2025.

Padraic Rigg  
Mayor  
Jefferson, South Dakota

ATTEST:  
Michaeleen Roark  
City Finance Officer  
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