

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

November 4, 2024
Jefferson City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, J Lokhorst, and M. Stokely

Others present: T. Johnson, S. LaFleur-Sayler, M. Roark, and D. Sharkey.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order Motion to approve the agenda by Casper second by Lokhorst. Motion carried. Motion to approve the minutes of the October 7, 2024, City Council meeting by Lokhorst second by Casper. Motion carried.

Actual Bank Balances:

Checking: \$ 11,449.57

Savings: \$ 112,897.80

CD: \$ 18,106.29

Restricted Cash: \$10,600.76

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 10-31-2024: **\$153,154.42**

Motion to approve the financial statement by Boulware second by Casper. Motion carried.

UNFINISHED BUSINESS:

The former Jefferson High school property was first on the agenda. CA LaFleur-Sayler drew up the First Amendment to The Addendum to Purchase Agreement for Abandoned Jefferson School and Surrounding Real Estate. That paperwork was sent to Mr. Johnson's attorney. Mr. Johnson has since signed the document. CA LaFleur-Sayler reminded the City Council RISE Engineering had submitted their report on the former gymnasium. After reviewing that document plus inspecting the building, BI Roan agreed with the Engineers report the former gymnasium building could be salvaged. A discussion followed. Motion by Lokhorst to approve the Mayor's signature on the aforementioned document allowing for the repair and rehabilitation of the red tagged gymnasium as outlined in the Engineer's report second by Boulware. Motion carried.

The matter of the Permitted Conditional Use Permit Application submitted for 300-3rd Street was tabled last month as the City Council needed more information. Mr. Johnson stated the building would be set on a foundation and utilized as a clubhouse/meeting room which could be rented or used for other functions. CM Lokhorst asked Mr. Johnson the timeline he had in mind for getting that building set. Mr. Johnson stated he would have it done in December. The school foundation will be filled, and the crushed rock piles are sold so they will be removed. A discussion followed. Motion

by Casper to grant the Permitted Conditional Use Permit for School Lots 1 & 2 in NW ¼ at 300-3rd Street to allow for the meeting house second by Stokely. Motion carried.

The FO reported a revised plan for 709 Main Street had been submitted by Alec Becker. The City Council granted a variance request for that property at their October 2, 2023, meeting. The building permit has since expired. BI Roan was sent the revised proposed site plan and rejected the initial plan. A second plan was submitted. BI Roan advised the FO a letter from BNSF RR will be necessary before anything further may be done on this matter.

NEW BUSINESS:

A request for Consent to Assignment was received from Jefferson Telephone Company, LLC to transfer the Franchise Agreement between Jefferson Communications, LLC dated January 8, 2007, to Jefferson Telephone Company, LLC. The original Ordinance #195 called for a Performance Bond of \$100,000.00 and a Certificate of General Liability Insurance naming the City as additional insured. CA LaFleur-Sayler stated she had discussed this with Paul Bergmann, Chief Executive Officer. Mr. Bergmann advised they no longer issue performance bonds but would be sending the General Liability Insurance Certificate, as requested. The promised certificate was not received. A discussion followed. Motion to table this matter by Casper second by Stokely. Motion carried.

The SDML Workers Compensation Fund renewal was received. The city saved a 19% renewal credit of \$2,106.00 due to timely reporting of employees and salaries for 2025.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 7

Traffic Warning x 2

Traffic Citation x 3

Animal Call

Medical Call (CPR)

Lift Assist

Agency Assist (Pottowattamie County)

Agency Assist (Union County)

Check gas pumps at Conoco (seal broken)

Working on training for the state

Picked up 2024 Ford F150/ getting graphics put on.

Street Department:

Justin Campbell will be grading the gravel roads and alleys, Wednesday, or Thursday of this week.

Removed sandbags from the field.

Filled holes in the alley behind the community center with gravel.

Complaint on rocks in the City ROW on Wilson Street. No city utilities under the rocks and I do not see any issue with the rocks.

Cleaned up the ditch on 482nd/Wilson Street (Complaint last month)

Water/Wastewater:

Normal operation and working as it should.

Broken pipe on Chlorine injector repaired.

New motor has been installed/old motor was under warranty, and I have the new one to pick up tomorrow.

Multiple locates.

Parks and Rec:

Mowed as needed.

Filled hole in park from water line leak.

Informational Items/Public Input:

CM Lokhorst asked PC Sharkey about the 8 chickens that were loose in his yard on Esther Street. A discussion followed. CM Lokhorst did not see the chickens but was shown pictures of them in his yard.

CM Boulware asked what it would take to get Wilson Street hard surfaced. The FO stated when Division Street was done it was by Municipal bond which was in place prior to her employment. A discussion followed. CA La Fleur- Sayler will research the matter. CM Boulware also asked about the poor condition of the sidewalk at 309 S. Railroad, namely the Jefferson Fire Department community center.

Mayor Rigg informed the City Council a donation to the playground fund was made in memory of Patrick "Murph" Connors by his family following his death. A thank you card was available for signing.

Mayor Rigg read a Thank you from McCook Lake Izaak Walton League of America in regard to the 2024 flood event and subsequent aid.

The FO requested and received free signs for the park in regard to Dog Waste removal. The signs were sponsored by SD Department of Tourism, Forever 605 and SD Game, Fish and Parks.

City will be closed: November 11, 2024, Veterans Day
 November 28 and 29, 2024 for Thanksgiving

CM Stokely asked Mr. Tom Johnson about the former JHS football field. The property between 4th and 5th Street has been sold. The concrete running at length behind the houses on Division Street was not part of that sale.

Claims:

Motion to pay the audited, approved warrants by Lokhorst second by Stokely. Motion carried.

Monthly payroll/insurance benefits: General Fund: \$ 13,276.48, Enterprise Fund-Water: \$ 2,264.24, EPF-Sewer: \$2,264.24, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, cell phone-, \$100.00, William Manger, cell phone, \$100.00, Ace Hardware, street supplies, \$ 69.97, Bomgaars, office humidifier, \$193.96, Conoco, fuel, \$566.56, Crary Huff Law Firm, legal fees, \$ 262.50, EFTPS-IRS, 941 taxes, \$5,509.87, EMC Insurance Company, Insurance deductible, \$1,000.00, EPJ Performing Arts, wreaths, \$130.00, Eakes, supplies, \$24.03, Jefferson Ambulance, ½

penny sales tax, \$1,579.27, Leader Courier, publishing, \$ 182.51, MidAmerican Energy, utilities, \$ 1,741.89, Metro Electric, water service, \$204.00, PVS DX, Inc., water chemicals, \$692.43, Roark, Michaeleen, PD Title, license plates, \$26.70, Sharkey, Dustin, Mileage to Onida, \$485.50, Sharkey, Dustin, Bucket Rent, \$45.00, SD DOL, Unemp Ins., \$10.86, SD Public Health Lab, water tests, \$170.00, SD DOR, sales tax, \$274.81, SDRS, SD Retirement, \$2,427.98, SDRS, SD Retirement, supplemental, \$100.00, Sams, supplies, \$390.70, SD 811, locates, \$30.24, Sundheim Well Repair, clean wet well, \$1,525.51, US Bank, lagoon pyt, \$2,895.46, Verizon, PD hotspot, \$40.01. Wal-Mart, bedding for GS troop 161, \$350.96.

Adjournment:

Motion to adjourn regular session at 7:32 p.m. until the December 2, 2024, regular meeting by Boulware second by Casper. Motion carried.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:

Michaeleen Roark
City Finance Officer
Publish: November 14, 2024

Published once at the total approximate cost of: \$_____