

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

October 7, 2024
City Hall
7:00 p.m.

Members present: P. Rigg, J. Casper, M. LaFleur, J. Lokhorst and M. Stokely.

Others present: S. LaFleur-Sayler, M. Roark, and D. Sharkey

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by LaFleur second by Stokely. Motion carried. Motion to approve the minutes of the September 9, 2024, City Council meeting by Casper second by Stokely. Motion carried. Motion to approve the minutes of the September 17, 2024, Special budget meeting by Lokhorst second by Casper. Motion carried.

Actual Bank Balances:

Checking: \$ 16,299.61

Savings: \$177,860.82

C.D.: \$18,106.29

Petty Cash: \$100.00

Restricted Cash: \$ 10,475.00

TOTAL FUND BALANCE AS of 09-30-2024: **\$ 222,841.72**

Motion to approve the financial statement by Stokely second by Casper. Motion carried.

UNFINISHED BUSINESS:

The amendment to the existing agreement in regard to the former JHS property was first on the agenda. The original agreement between John Wakefield and JET Enterprises acknowledged all red tagged buildings on the property needed to be demolished. Mr. Tom Johnson hired an engineer to inspect the gymnasium to determine if it was structurally sound. RISE Structural Associates, Inc. reported the gymnasium could accommodate a new wood roof. BI Gary Roan reported, upon his inspection of the gymnasium and reviewing the Engineers report, he agreed saving the gymnasium is possible if they follow the proposal from RISE Structural Associates, Inc. CA LaFleur-Sayler stated the amendment has been sent to Mr. Johnson's lawyer for Mr. Johnson's signature. The matter will be discussed further when that agreement is returned.

CM Van Beest joined the City Council meeting at 7:06 p.m.

The City of Jefferson adopted a safety manual. The City Council was provided with forms for their signatures acknowledging the Safety Manual is located in City Hall and available.

FO Roark reported working with Harley Ferguson, SECOG planner, to apply for a SD DANR grant to replace the Ash trees in the city park. FO Roark contacted DeBoer Tree Farm in Akron, Iowa to obtain advice on pest resistant trees and his inventory. Kevin DeBoer agreed to planting the trees and advising about their care in the spring of 2025 should the grant be awarded to Jefferson.

NEW BUSINESS:

Declaring support and adoption of the 2024 Pre-Disaster Mitigation Plan for Union County, South Dakota, was done in the form of a Resolution.

RESOLUTION NO. 2024-R03

RESOLUTION DECLARING SUPPORT AND ADOPTION OF THE 2024 PRE-DISASTER MITIGATION PLAN FOR UNION COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Jefferson supports the contents of the 2024 Pre-Disaster Mitigation Plan for Union County, South Dakota; and

WHEREAS, the 2024 Pre-Disaster Mitigation Plan for Union County, South Dakota, will be utilized as a guide for planning related to the Federal Emergency Management Agency's (FEMA) Hazard Mitigation and other purposes as deemed appropriate by the City of Jefferson.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the City of Jefferson hereby adopts, supports, and will facilitate the implementation of the 2024 Pre-Disaster Mitigation Plan for Union County, South Dakota.

Dated this 7th day of October 2024.

On a motion by Casper to adopt the aforementioned resolution with a second by Stokely. Motion carried.

FOR THE GOVERNING BODY OF THE CITY OF
JEFFERSON, SOUTH DAKOTA
Padraic Rigg, Mayor

ATTEST:
Michaeleen Roark, Finance Officer

An application for a conditional use permit for 300 Third Street, School Lots 1 & 2 in NW1/4 Jefferson City, was submitted by Tom Johnson. Mr. Johnson has a building he would like to set on the former JHS property to be utilized as a meeting space. A discussion followed. Motion to table

the matter until the regular city council meeting November 4, 2024, by Stokely second by Lokhorst. Motion carried.

Motion to approve the application from Jefferson Beer Supply, LLC dba Jefferson Beer Supply for Retail on-off sale Wine and Cider for 2025 by Stokely second by Lokhorst. Motion carried.

Motion to approve the application from BFC, Inc. dba Bud's Bar for Retail on-sale liquor with Sunday permit for 2025 by LaFleur second by Casper. Motion carried.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 5

Traffic Warning x 3

Traffic Citation x 2

Animal Call x 2

Suspicious Person

Driving Complaint

Medical Call x 2

Agency Assist- (Elk Point)

Agency Assist- (Union County)

Sex Offender Registry

Assault (Buds Bar)

Intentional Damage (Conoco)

Fire Call x 2

Accident x 2

Juvenile Runaway (Found)

Welfare Check x 2

New Patrol vehicle ordered. 2024 Ford F150 arrived at dealers today.

Street Department:

Fixed multiple street signs.

Justin Campbell will be grading the gravel roads and alleys the next time it rains. Multiple complaints about the alleys and gravel roads.

Water/Wastewater Department:

Normal operation and working as it should.

Pump 2 went down, took pump in for warranty. The warranty is 4 to 6 weeks out.

Purchased a new pump motor and will have a spare if the other one is warranted.

Lift station 2 basket still needs repaired.

Wet well cleaned, all looked good.

Multiple locates.

Parks Department:

Mowed as needed.

Informational Items:

City Hall will be closed October 14, 2024, for Indigenous People's Day.

Removing the sandbags from the Chicoine farm field was discussed last month. Renting a machine like a rake, claw bucket, grapple or rock bucket was discussed to get that job done. CM Stokely and PC Sharkey will check into that.

EPJ Girl Scout Troop 161 is working on their Bronze Award and their project is to donate new twin size sheet sets, pillows, and comforters to the Sleep in Heavenly Peace Organization. A discussion followed. Sleep in Heavenly Peace utilizes volunteers to build twin beds for area children from Le Mars, Merrill, Sioux City, Iowa, South Sioux City, Nebraska, North Sioux City, Jefferson and Elk Point, South Dakota with their reach expanding. FO Roark shared the project information with the City Council. Mayor Rigg suggested the city provide 10 sets of bedding to the EPJ Girl Scout Troop 161. Mayor Rigg would like this to be a challenge to other Jefferson organizations to do the same. Motion by LaFleur to provide EPJ Girl Scout Troop 10 sets of bedding for their Bronze Award Project second by Stokely. Motion carried.

CM Casper shared his and his constituents concerns about the intersection of 482nd and Wilson Street and the trees/weeds blocking motorist's view. There have been some close calls there. PC Sharkey will speak to the property owner there about getting the area cleaned up and cut back. PC Sharkey will also speak to the property owner about the dilapidated building on that property.

The red/white poles on the fire hydrants were discussed as to their possible interference with turning the valves. CM/FC Stokely stated the red/white marker poles are not an issue when it comes to turning the valves on the fire hydrants.

Claims: Motion to pay the audited, approved warrants by Lokhorst and second by Casper. Motion carried. Monthly payroll: General Fund: \$ 12,323.93, Enterprise Fund-Water: \$ 2,264.24, EPF-Sewer: \$ 2,264.24, Paddy Rigg, cell phone, \$100.00, Bill Manger, cell phone, \$100.00, Dustin Sharkey, cell phone, \$100.00, Ace Hardware, supplies, \$20.16, Campbell Grading, road work, \$322.45, City of Elk Point, Mosquito fogging, \$3,741.00, Conoco, fuel, \$235.15, Consolidated Electrical Dist., generator service, \$1,443.29, Crary Huff Law Firm, legal fees, \$193.50, EFTPS, OASI-Med-WH, \$5,264.67, Eakes, supplies, \$91.29, Franks Asphalt, Inc., balance road work, \$1,330.43, Jefferson Ambulance ½ penny, \$3,060.56, Justice Fire & Safety, fire extinguishers, \$2,599.00, Lamb Motors, PD Vehicle, \$49,630.00, Leader Courier, publishing, \$205.89, Longlines, phone, \$258.33, Loren Fischer Disposal, September service, \$4,255.00, MAE, utilities, \$1,741.41, Malloy Electric, EPF Motor, \$2,361.30, Menards, supplies, \$77.76, PVS DX, Inc., Water Chemical, \$50.00, Pied Piper, Memorial flowers, \$125.00, Roark, Michaeleen, Software-Adobe, \$249.95, Roark, Michaeleen, Light bulbs, \$9.98, SVEN, water chemicals, \$1,299.60, Sams Club, supplies/parade candy, \$295.12, Siouxland Humane Society, stray, \$37.00, SD Department of Revenue, sales tax, \$282.45, SDRS, retirement, \$2,427.90, SDRS Supplemental Retirement, \$100.00, State Industrial Products, w' water chemicals, \$684.39, USA Blue Book, EPF supplies, \$135.81, VC Rentals, replacement check, \$415.00, Verizon, PD Hotspot, \$40.01.

Adjournment:

Motion to adjourn regular session at 7:37 p.m. by LaFleur second by Lokhorst. Motion carried. The next regular meeting of the Jefferson City Council will be Monday November 4, 2024.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaelleen Roark
City Finance Officer
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