

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

April 7, 2025
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst and M. Stokely.

Others present: A. Bottger, A. Casper, M. Dailey, T. Elledge, M. Roark and D. Sharkey.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst with Mayor Rigg's request for an amendment to the agenda to include a council member's resignation at the start of New Business second by LaFleur. Motion carried.

Motion to approve the minutes of the March 3, 2025, regular City Council meeting by Casper second by Lokhorst. Motion carried.

Motion to approve the minutes from the March 18, 2025 Local Board of Equalization meeting by LaFleur second by Lokhorst. Motion carried.

Actual Bank Balances:

Checking: \$ 16,082.83

Savings: \$ 178,033.31

C.D.: \$ 18,174.37

Restricted Cash: \$10,785.76

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 3-31-2025: **\$ 223,176.27**

Motion to approve the financial statement by Casper second by Stokely Motion carried.

UNFINISHED BUSINESS:

The FO informed the City Council, which sat as the Local Board of Equalization, she spoke with Tara Moreland, Administrative Assistant to the Assessor, about the results of the recommendations the Local Board made. Ms. Moreland advised the Union County Assessor agreed with the Local Board and their actions.

The City was awarded a matching grant to remove and replace trees in the City park from SD DANR which is utilizing federal funds for the grants. The Division Director notified the City the funding has been paused, and the City will be notified if activities should resume.

FO Roark contacted Darrell Jesse, Crary Huff Law Firm, to confirm his position as the acting City Attorney. Darrell Jesse has agreed to represent the City should we need legal counsel.

NEW BUSINESS:

Mayor Rigg advised the City Council members Council Member Van Beest to resign from his seat on the City Council for Ward II. Mr. Van Beest has purchased a home North of Elk Point and is in the process of moving. The Mayor and City Council appreciated Mr. Van Beest for his service to the City of Jefferson.

The surplus 2019 Durango was advertised once again for bids. The Mayor opened the bids for the 2019 Durango:

| | |
|-----------------|-------------|
| Tim Caya | \$10,227.00 |
| Ringwood Motors | \$ 6,280.00 |
| Jay Lindsay | \$ 9,760.00 |
| Rayce Monahan | \$10,522.00 |

Motion by Boulware to accept the highest bid of \$10,522.00 from Rayce Monahan, second by Stokely. Motion carried.

Mayor Rigg recognized Tom Elledge and Andy Bottger. Mr. Elledge and Mr. Bottger were present to discuss the Days of '59 and the scheduled activities for July 9th through July 13th. The schedule will remain much the same as last year. Mr. Dailey advised he would donate/cook the hot dogs this year. The softball tournament will not be held so the toad races will be moved to the ballfield. The cost for fireworks should remain pretty close to \$3,553.00, The City provided \$2,300.00 to the Days of '59 fund, supplied dumpster/port-a-potties \$1,606.00, ice/freezer \$300.00 and Insurance \$1,437.45 for a total of \$5,643.45. Motion by Stokely to provide/donate the same services and monetary contribution as last year's second by Casper. Motion carried. CM Boulware took this opportunity to request use of the ballfield June 21 and 22, 2025 for a softball tournament asking if the park parking lot could be designated for softball players only. CM Boulware can place signs in the parking area but enforcement could be an issue.

Annual trailer park license renewals were presented.

Motion to approve the 2025-26 trailer park license application for ABR Trailer Park by Stokely second by Lokhorst. Motion carried.

Motion to approve the 2025-26 trailer park license application for Tee Lee Trailer Park by Casper second by Boulware. Motion carried.

Motion to approve the 2025-26 trailer park license application for Kent's Trailer Park by Casper contingent upon the three (3) dilapidated trailers removed from the property within sixty (60) days second by Lokhorst. Motion carried.

The City Council acts as Planning and Zoning as outlined in ORDINANCE CHAPTER 2.08. Notice was given the P&Z Commission (Mayor/City Council) would consider approval of a survey plat. The survey plat proposed Lots 1, 2 and 3, Enterprise 1st Addition to the City of Jefferson, Union County, South Dakota. Upon review it was noted there were provisions for ingress and egress for the proposed owner of Lot 1 along the NEasterly line of Lot 2. The P&Z commission noted there were no provisions made for ingress/egress for the owners in Bernards Addition. A discussion followed. Motion to table approval of said plat by LaFleur second by Lokhorst. Motion carried.

Mayor Rigg noted the Union County Commissioners requested a support letter from the City of Jefferson regarding the Lower Big Sioux Water Shed Comprehensive Study for Union County Flood Mitigation. The Union County Commission sent a letter March 18, 2025, to Colonel Robert J. Newbauer, District Commander of the United States Army Corps of Engineers, Omaha District. Mayor Rigg recognized Union County Commissioner Dailey. Commissioners Dailey explained the process the UC Commission has gone through and the ongoing meetings with the US Corps of Engineers. Several options of flood water diversion have been considered. Maps received from the S.D. Hydrologist studied. Mitigating the damage suffered by residents, businesses and infrastructure throughout the County is the goal. Motion by Lokhorst to approve the Mayor's signature on the letter of support from the City of Jefferson second by Boulware. Motion carried. The Mayor signed the letter of support and Commissioner Dailey was able to leave with our support.

The 2024 Water Quality Report was published in the Leader Courier May 3, 2025. Copies of this report are kept on file at City Hall.

SD DANR sent the City a congratulatory letter to the City of Jefferson public water system for meeting the requirements of the Safe Drinking Water Act and the State's regulations for supplying safe drinking water to the public. The certificates were issued to the City of Jefferson, Dustin Sharkey, and William Manger.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Warning Verbal x 5

Traffic citation

Animal Call x 2

Agency Assist Union County

Agency Assist North Sioux City

Medical Call

Suspicious Person

VIN Inspection

911 Pocket Dial

Follow Up Calls x 2

Speak with a resident.

Streetlight (Dakota and Lincoln) called 2 times.

Warrant service

Alarm Calls x 2

Motorist Assist

Suspicious person

Driving complaint

Street Department:

Street repairs for this Spring/Summer- have called Aztek and Brosz waiting for call back.

Started to clean 3rd Street/Broke a hydraulic line. Line is fixed and going to continue cleaning streets.

Water/Wastewater Departments:

Normal operation and working as it should.

The motor at Lift station 1 stopped working (had shirt stuck in motor, pulled out shirt and motor is working fine)

Troubles with motor in water plant. (Fixed and working fine, again)

Informational Items:

Spring Clean Up reminder April 11-12-13, 2025. Dumpsters will be in the park parking lot.

A thank you was received from EPJ After Prom Committee

A thank you was received from EPJ Educational Foundation for their Chili Cup fundraiser.

Annual insurance audit has been completed.

Audit with ELO is ongoing.

Sue Lulf Memorial Walk/Run support request. Motion by Stokely to donate \$300.00 second by Casper. Motion carried.

CM/FC Stokely stated the Lincoln Street siren was not working and the batteries needed to be replaced. CM/FC Stokely requested that the batteries be changed in the siren in the park parking lot and asked if the City would pay for those. Motion by Boulware that the City pay for the cost of

replacing the batteries in the siren in the park parking lot since the Fire Department paid for the Lincoln Street siren batteries second by Lokhorst. Motion carried.

Claims:

Motion to pay the audited warrants by Casper second by Boulware. Motion carried.

Monthly payroll: General Fund: \$11,188.07, Enterprise Fund-water \$ 627.36, Enterprise Fund-sewer, \$627.36, Paddy Rigg, cell phone \$100.00, Dustin Sharkey, cell phone, \$100.00, Ace Hardware, bldg. supplies, \$44.99, Conoco, fuel, \$524.06, Core and Main , water meters, \$1,322.94, Dirksen, Annabel, WSG depre fund, \$100.00, Eakes, supplies, \$209.45, EFTPS-IRS, OASI/MED/WH, \$3,813.98, EPJ Educational Fund, donation, \$100.00, Leader Courier/DD NSC Times, publishing February/March, \$462.31, Longlines, phone, \$282.64, Loren Fischer Disposal, garbage service, \$4,255.00, MidAmerican, utilities, \$1,880.05, Menards, supplies, \$231.98, PVS DX, Inc., water chemicals, \$923.24, Postmaster, WSG booklet postage, \$129.00, Roark, Anthony, office help, \$150.00, Roark, Michaelleen, cleaning/cell phone, \$783.76, SC Journal, Final py website, \$438.00, SD 811, locates water-2.24, sewer- 2.24, \$4.48, SD DOL, unempins, \$222.91, SD Dept. of Revenue, sales tax, \$276.04, SD Public Health Lab, water tests, \$15.00, SDML WM Comp, audited premium, \$686.00, Sioux Valley Environmental, water chemical, \$1,299.60, Sharkey, Dustin, fuel/street supplies, \$72.44, Sharkey, Dustin, bldg.. batteries, \$47.93, State Chemical Solutions, sewer chemicals, \$704.93, Verizon, February/March Verizon, \$80.02.

Adjournment:

Motion to adjourn regular session at 7:56 p.m. until May 5, 2025, meeting by Boulware second by LaFleur. Motion carried.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:

Michaelleen Roark
City Finance Officer
Publish: April 17, 2025

Published once at the total approximate cost of: \$ _____