

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

February 3, 2025
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst and M. Stokely.

Others present: B. Antonson, M. Roark, and D. Sharkey

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Boulware. Motion carried. Motion to approve the minutes of January 6, 2025, City Council meeting by Casper second by Stokely. Motion carried.

Actual Bank Balances:

Checking: \$ 32,475.87

Savings: \$142,967.11

C.D.: \$18,174.37

Petty Cash: \$100.00

Restricted Cash: \$ 10,835.76

TOTAL FUND BALANCE AS of 01-31-2025: **\$ 204,553.11**

Motion to approve the financial statement by Stokely second by Casper. Motion carried.

UNFINISHED BUSINESS:

At the January 6, 2025, City Council meeting CA Sabrina Lafleur-Sayler informed the City Council she gave her notice to Crary Huff Law Firm and would no longer function as the City Attorney. Sabrina LaFleur-Sayler advised the City Council Darrell Jesse would be available to attend their meetings if they agree to move their City Council meeting nights. The FO informed the City Council they may change their regular meeting night, by Ordinance only, SDML Handbook Chapter 2: 2:525. A discussion followed.

Terms expiring this year are:

Mayor-At-Large-Rigg Council Member Ward I-Stokely

Council Member Ward II- Boulware Council Member Ward III- Casper

NEW BUSINESS:

Mayor Rigg recognized Brad Antonson, Jensen Insurance. Mr. Antonson was present for the Annual review of the City's insurance policy. The annual review covered Property, Liability, Crime/Fidelity, Inland Marine, Automobile, the Umbrella, Cyber Solutions, Linebacker and Law Enforcement coverage. Mr. Antonson advised property insurance was affected by an 8.6% inflation increase as replacement goods and services affect the premiums. It was noted EMC had stated they would renew the policy but would no longer insure the roof at the Community Center due to age (35+ years old). FO Roark had Dave's Roofing inspect the community center, city hall and city garage roofs. All

three were looked at as city hall and city garage are approximately 33 years old. The report from Dave's Roofing deemed the three roofs to be in good shape. EMC rescinded the non-renewal on the community center, and it will stay insured. All aspects of the coverage from EMC were discussed. The City, Fire Department and Ambulance Department pay their own share of the annual premium. Mayor Rigg and the City Council thanked Mr. Antonson for the review and information.

Boards of Equalization are held the third week of March. The City Council agreed to meet Tuesday March 18, 2025, at 7:00 p.m.

Motion by Stokely to declare the 2019 Dodge Durango as surplus property second by Casper. Motion carried. Sealed bids, marked as a bid for the 2019 Dodge Durango, will be accepted until 1:00 p.m. Monday March 3, 2025, with the bid opening set at the start of New Business Monday March 3, 2025. The city reserves the right to reject any and all bids.

An application for Abatement and/or Refund of Property Taxes was received. The applicant is a veteran who would qualify for an exemption under SDCL 10-4-40 but failed to comply with the application deadline for either owner occupied classification or the disabled veteran exemption SDCL 10-18-2 (10). Motion by Lokhorst to approve the application for abatement and/or refund of property taxes second by Boulware. Motion carried.

Motion by Stokely to move into Executive session at 7:27 p.m. to discuss a personnel issue with the Mayor, City Council, Police Chief and Finance Officer present second by Lokhorst. Motion carried. The City Council reconvened at 7:37 p.m. with all members present. It was noted William Manger, PO, WS, WWTS retired as of January 31, 2025. The Mayor and City Council thanked Wm. Manger for his years of service to the City of Jefferson.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 7

Traffic Citation x 2

Traffic Warning x 2

Animal Call (Dog killed one stray cat and 5 chickens)

Agency Assist- Union County

Agency Assist- Elk Point

911 Hang Up

Fire calls x 2

Stolen Truck (truck was returned, no charges)

Medical Call x2

Juvenile Call

Vandalism (Broken window at 709 Main Street, owner of property did not care.

Welfare Check

New Ford F150 is complete.

Durango is taken apart and stripes removed.

Street Department:

Street repairs for this Spring/Summer were discussed.

Water/Wastewater Department:

Normal operation and working as it should.

Bill worked with me on the water testing and operation of the water plant.

I would like to hire Bill part time for the water plant.

Parks Department:

Took down Christmas lights.

Informational Items:

City Hall will be closed February 17, 2025, for Presidents Day

Deadline for filing nomination petitions 2-28-2025.

There is an interest in placing basketball hoops somewhere in town.

The final lagoon payment of \$2,870.89 will be made 4-15-2025.

Claims: Motion to pay the audited, approved warrants by Lokhorst and second by Casper. Motion carried. Monthly payroll: General Fund: \$16,383.08, Enterprise Fund-Water: \$ 2,944.20, EPF-Sewer: \$ 4,832.26, Paddy Rigg, cell phone, \$100.00, Bill Manger, cell phone, \$100.00, Ace Hardware, supplies, \$35.55, Bomgaars, supplies, \$32.97, Conoco, fuel, \$245.09, Crary Huff Law Firm, legal fees, \$246.25, DV After Prom, safety donation, \$100.00, EPJ After Prom, safety donation, \$100.00, EFTPS, OASI-Med-WH, \$9,107.54, HOA Solutions, Inc., notification subscription-water system, \$250.00, Leader Courier, publishing, \$132.42, Leader Courier, annual subscription, \$43.50, Longlines, phone, \$268.28, MAE, utilities, \$1,820.83, Manger Wm., SDRS Supp. Refund, \$200.00, Meissner, Ken, waterdeprefund, \$65.00, PVS DX, Inc., Water Chemical, \$50.00, Roark, Michaeleen, supplies, \$109.08, SD 811, locates, \$5.60, SDATAT, 2025 Dues, \$268.75, SD DOL, unemp ins. , \$9.83, SD Department of Revenue, sales tax, \$278.48, SD Public Health Lab, water tests, \$15.00, SDRS, retirement, \$3,130.40, Suter, annual contract, \$280.00, US Bank, lagoon pyt., \$2,895.46, USA Blue Book, water supplies/chemicals, \$189.28, Verizon, PD Hotspot, \$40.01.

Adjournment:

Motion to adjourn regular session at 7:44 p.m. by Boulware second by LaFleur. Motion carried. The next regular meeting of the Jefferson City Council will be Monday March 3, 2025.

Padraic Rigg

Mayor

Jefferson, South Dakota

ATTEST:

Michaeleen Roark

City Finance Officer

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