

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

March 3, 2025
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst M. Stokely and J. Van Beest.

Others present: M. Roark, D. Sharkey and N. Werner

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Boulware second by Stokely. Motion carried. Motion to approve the minutes of February 3, 2025, City Council meeting by Lokhorst noting the February minutes should have stated CM Lokhorst's term was expiring not CM Casper's second by Van Beest. Motion carried. The FO noted a correction was placed in the Leader Courier.

Actual Bank Balances:

Checking: \$ 51,488.76

Savings: \$142,998.27

C.D.: \$18,174.37

Petty Cash: \$100.00

Restricted Cash: \$ 10,785.76

TOTAL FUND BALANCE AS of 03/03/2025: **\$ 223,547.16**

Motion to approve the financial statement by Casper second by Stokely. Motion carried.

UNFINISHED BUSINESS:

The Local Boards of Equalization will be held Tuesday March 18, 2025.

The April 8, 2025, election has been cancelled as the incumbents are unopposed.

NEW BUSINESS:

The Jefferson City Council declared the 2019 Dodge Durango surplus property at their February 3, 2025, meeting. CM Lokhorst shared the research information he had as to the value of various 2019 Dodge Durango's. A discussion followed. Mayor Rigg opened the following sealed bids.

Ringwood Motors, Inc.	\$5,680.00
Emergency Remarketing	\$2,678.18
CJ Moucka	\$4,000.00
Jay Lindsay	\$8,880.00
Greg McKenzie	\$7,050.00
Angela Brownfield	\$3,051.99

Motion by Stokely to reject all of the bids received second by Casper. Motion carried.

Nicki Werner joined the meeting at 7:09 p.m. Mayor Rigg recognized Nicki Werner. Ms. Werner was present to discuss planned activities at the brewery and to ask for permission to set up their tent on those dates. The CC was given a list for discussion.

April 25, 2025- Friday before the food truck battle

April 26, 2025- Food Truck Battle

May 23, 2025- Friday before May Music in the park

May 24, 2025- May Music in the park. (Also, use of the park) The High school jazz band will be playing. Times: 12:00 p.m. to 6:00 p.m.

June 13, 2025- Friday before June event.

June 14, 2025- Family Appreciation Day/ 1 year post flood: UC Long Term Flood Relief Committee

Jefferson Days- Friday (11th) Saturday (12th) Sunday (13th)

August 16, 2025- Saturday before Farmers Market

August 17, 2025- Farmers Market

September 19, 2025- Day before Oktoberfest

September 20, 2025- Oktoberfest

A discussion followed. Council members expressed their appreciation for the events and the exposure Ms. Werner creates for Jefferson. CM Boulware was concerned about the tent being up on Friday July 11, 2025, as it creates an issue with people accessing parking for attending the events in the park Friday night, July 12 and July 13, 2025, would be fine. The City Council has no other issues with the schedule and sees no need to discuss it further.

The annual spring clean-up has been scheduled for April 11, 12 and 13, 2025. FO Roark will contact Loren Fischer to schedule the dates.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Warning Verbal x 5

Animal Call

Agency Assist- Union County

Agency Assist- North Sioux City x 2

Driving Complaint

Medical (CPR)

Medical Call Ambulance Driver x 3

Accident (Private property)

Parking Complaint

Suspicious Person

Vehicle Fire

Sex Offender Registry

Kidnapping (happened out of state) (unfounded)

Accidents (Agency Assist on Interstate)

Bill paid for his service weapon and put it into his name.

Street Department:

Street repairs for this Spring/Summer were discussed.

Moved snow.

Complaint on standing water- driveways

CM LaFleur stated the gutters on North 3rd Street need to be cleaned. People blowing grass into the streets/gutters when mowing was discussed.

Water/Wastewater Department:

Normal operation and working as it should.

Ordered normal chemicals.

Trained Jacob Limoges on how to turn on the water in the treatment plant in case of fire. The County will cover calls until Jacob Limoges is available as PC Sharkey will be out of town March 6 to March 11, 2025.

Parks Department:

Nothing to report.

Informational Items:

Mayor Rigg shared a request from the Elk Point-Jefferson Educational Foundation for a donation to the Chili Cup Fundraiser. Motion by Stokely to donate \$100.00 to the EPJ Chili Cup fundraiser second by Lokhorst. Motion carried.

Mayor Rigg stated he forgot his thank you card but he took this time to thank the City Council for the memorial bouquet sent to his family for his Father-in-Law's funeral. Mayor Rigg stated he and his family were very touched and appreciative of being thought of during this very sad time while so far from home.

FO Roark stated she was asked to request the City Council address the issue of people parking across sidewalks and blocking access. A discussion followed.

Claims: Motion to pay the audited, approved warrants by Lokhorst and second by Casper. Motion carried. Monthly payroll: General Fund: \$10,850.20, Enterprise Fund-Water: \$ 627.36, EPF-Sewer: \$ 627.36, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, January/February cell phone, \$200.00, Bentson Pest Mgt., Quarterly inspection, \$58.00, Campbell Grading Co., road work, \$3,281.84, Conoco, fuel, \$348.12, Crary Huff Law Firm, legal fees, \$180.00, Danish Girl Marketing, LLC, website, \$730.13, EFTPS, OASI-Med-WH, \$3,711.96, Hub Spot, website support, \$191.16, Jensen Insurance, Qtrly premium, \$7,056.50, Longlines, phone, \$297.36, Loren Fischer Disposal, January service, \$4,255.00, Loren Ficher Disposal, February service, \$4,255.00, McLeod's, supplies, \$85.73, Main Street Checks, checks, \$159.13, MAE, utilities, \$1,881.29, Menards, supplies, \$6.97, PVS DX, Inc., Water Chemical, \$742.43, Postmaster, postage, \$730.00, Roark, Michaeleen, memorial, \$125.24, Roark, Michaeleen, filters, \$28.78, SDARWS, Dues , \$410.00, SD Department of Revenue, sales tax, \$274.81, SD Public Health Lab, water tests, \$15.00, SDRS, retirement, \$ 1,606.40, SE Farmers Co-Op, propane, \$511.83, Woodhouse, Durango repair, \$181.68.

Adjournment:

Motion to adjourn regular session at 7:33 p.m. by Boulware second by Lokhorst. Motion carried. The next regular meeting of the Jefferson City Council will be Monday April 7, 2025.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaeleen Roark
City Finance Officer
Publish: March 13, 2025

Published once at the total approximate cost of: \$ _____